



**TENDER #36**  
**MAINTENANCE and CUSTODIAL EQUIPMENT**

Issue Date: Friday, December 16, 2022

Buyer: Angela McManus

Issued by: The Thames Valley District School Board

**Return Date: 12:00:00 noon, local time, Friday, January 13, 2023**

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
<b>1.0</b>	<b>INTRODUCTION</b>		
1.0.1	The Thames Valley District School Board (hereafter referred to as the TVDSB) invites interested parties to submit sealed submissions in response to this bid document. The TVDSB is one of the largest public school boards in the Province of Ontario and is comprised of all public schools within the counties of Elgin, Middlesex, and Oxford. The TVDSB is the employer of approximately 8,000 staff and operates 160 schools with an estimated enrolment of 75,000 students.		
1.0.2	The TVDSB may agree to permit other public organizations within Ontario to access any contract(s) that may result from this solicitation. The successful proponent(s) shall allow such access with the understanding that the participating organizations be responsible for their own contract management.		
<b>1.1</b>	<b>PURPOSE</b>		
1.1.1	The purpose of this bid document is to provide interested parties with sufficient information to enable them to prepare and submit bids for consideration by the TVDSB for <b>Maintenance &amp; Custodial Equipment</b> subject to the conditions herein.		
<b>2.0</b>	<b>BID DEFINITIONS AND INFORMATION</b>		
<b>2.1</b>	<b>DEFINITIONS</b>		
2.1.1	The following words are used throughout this bid document and proponents should note these conditions when completing their bid submission.		
2.1.1.1	The word "MUST" shall mean proponents "must" include the required information in bid submission. Failure to include the required information will deem submission noncompliant.		
2.1.1.2	The word "SHOULD" shall mean proponents "should" include the required information in bid submission.		
2.1.1.3	The word "NONCOMPLIANT" shall mean bid submissions will be eliminated from further evaluation if the submission does not include the required information.		
2.1.1.4	The word "SUBCONTRACTOR" shall mean a person, firm or company hired by the proponent(s) or the successful proponent(s) to perform any portion or all of this bid.		
2.1.1.5	The word "QUALIFIED" shall mean a proponent who is compliant and has included the required information in their bid submission.		
2.1.1.6	<b>BID IRREGULARITY:</b> A deviation between the requirements (terms, conditions, specifications, special instructions) of a bid response for the purposes of this bid; bid irregularities are further classified as major irregularities or minor irregularities. The classification of what is a major irregularity or a minor irregularity shall be the sole discretion of the TVDSB.		
2.1.1.6.1	Major Irregularity: A deviation from the bid request which affects the price, quality, quantity or delivery, and is material to the award. If the deviation is permitted, the proponent could gain an unfair advantage over competitors. The TVDSB will reject any bid submission which contains a major irregularity.		
2.1.1.6.2	Minor Irregularity: A deviation from the bid request which affects form, rather than substance. The effect on the price, quality, quantity or delivery is not material to the award. If the deviation is permitted or corrected the proponent would not gain an unfair advantage over competitors. The TVDSB may permit the proponent to correct a minor irregularity.		

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<b>2.2</b>	<b>STRUCTURE OF THIS BID</b>		
2.2.1	Proponents must use the online bid entry system which is available on the internet at:		
2.2.1.1	www.tvdsb.ca		
2.2.1.2	click on "I'D LIKE TO"		
2.2.1.3	click on "Go to Purchasing"		
2.2.1.4	click on "Bids"		
2.2.1.5	click on "Proceed to inquiry/download page".		
2.2.1.6	Proceed to the bid, click "New" icon		
2.2.1.7	You will be directed to the "TVDSB Client Portal"		
2.2.1.7.1	Proponents that already have a TVDSB Client Portal account:		
2.2.1.7.1.1	Click "TVDSB Login".		
2.2.1.7.1.2	Login using TVDSB Client Portal account and password.		
2.2.1.7.2	Proponents that do not already have a TVDSB Client Portal account:		
2.2.1.7.2.1	Click "Sign up now".		
2.2.1.7.2.2	Read TVDSB Client Portal Disclaimer, scroll to bottom and click "I agree" or "I do not agree".		
2.2.1.7.2.3	If "I do not agree" was clicked, you will not be able to proceed. If "I agree" was clicked, you will be taken to "New Account Application".		
2.2.1.7.2.4	Complete account information and click "Create My Account"		
2.2.1.7.2.5	Click "TVDSB Login".		
2.2.1.7.2.6	Login using new TVDSB Client Portal account and password.		
2.2.1.8	Within the Client Portal click "Open to Bid"		
2.2.1.9	Click on the "New" icon for the bid upon which you will be bidding.		
2.2.1.10	Download the 2023Appendices036.xlsx file to your hard drive.		
2.2.1.10.1	The file contains the following worksheets:		
2.2.1.10.1.1	Worksheet A: Terms and Conditions in Excel format		
2.2.1.10.1.2	Worksheet B: Requirements in Excel format		
2.2.1.11	Complete bid information (See Section 9 - Electronic Bidding Instructions.)		
<b>2.3</b>	<b>RETURN LOCATION</b>		
2.3.1	The bid submission <b>must</b> be returned as a file upload as per 9.3.3.		
2.3.2	Upload of the files as per 9.3.3 is the responsibility of the proponent.		
2.3.3	Submissions received as hardcopies <b>will not</b> be accepted.		
2.3.4	Late bids <b>will not</b> be processed.		
<b>2.4</b>	<b>IMPORTANT DATES</b>		
2.4.1	<b>ISSUE DATE: Friday, December 16, 2022</b>		
2.4.4	<b>RETURN DATE and TIME: 12:00:00 noon, local time, Friday, January 13, 2023</b>		
<b>2.5</b>	<b>QUESTIONS</b>		
2.5.1	All questions pertaining to this bid document are to be addressed to: Angela McManus, by email angela.mcmanus@tvdsb.ca. All questions pertaining to this bid document must be submitted in writing.		

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2.5.2	Should any questions raised by a proponent necessitate an addendum to this bid document, the addendum will be posted to the TVDSB Web Site.		
2.5.3	All Addenda will be issued at least seven days prior to the closing date. If an addendum is issued within seven days of the closing date, the date will be extended accordingly.		
<b>3.0</b>	<b>CONTRACT TERM / PRICING / TAXES / DELIVERY / PAYMENT</b>		
<b>3.1</b>	<b>CONTRACT TERM</b>		
3.1.1	The term of this agreement shall be for one (1) year, unless otherwise provided herein, terminating on December 31, 2023.		
3.1.2	The TVDSB may, at the end of this contract term, extend the contract for a period of two (2) years in one (1) year increments and will advise the proponent, in writing, of their intentions.		
3.1.3	Proponents <b>should</b> state if your company would agree to extending this contract with the same terms and conditions for a second year ending December 31, 2024.		
3.1.4	Proponents <b>should</b> state if your company would agree to extending this contract with the same terms and conditions for a third year ending December 31, 2025.		
<b>3.2</b>	<b>PRICING</b>		
3.2.1	Proponents <b>must</b> complete the online pricing section (Section 9.0 - Electronic Bidding Instructions).		
3.2.1.1	Proponents <b>must</b> sign the Bid Report.		
3.2.1.2	Proponents <b>must</b> sign all Worksheets.		
3.2.2	All charges <b>must</b> be included in the cost of the item. Prices quoted must be for goods and services exactly as specified and in Canadian funds, unless otherwise indicated.		
3.2.3	Prices <b>must</b> include delivery, F.O.B. destination. <b>NO AWARDS WILL BE MADE TO FIRMS QUOTING FREIGHT EXTRA.</b>		
3.2.4	Prices <b>MUST</b> remain firm for the first year of the contract and thereafter only manufacturer's price increases (supported by documentation) will be allowed.		
3.2.5	The TVDSB expects to order in multiple shipments over the length of this contract.		
3.2.6	It is the intention of the TVDSB to rationalize its supplier base. This contract may be awarded on a per item basis or on the best cost of various groupings. The groupings will be determined by the TVDSB. Each proponent agrees to the award on this basis.		
3.2.7	The TVDSB would like to take advantage of any promotions, price decreases, rebates or new technologies available during the term of the contract. Detail your company's strategy related to future pricing, new hardware components or new technologies.		
<b>3.3</b>	<b>TAXES</b>		
3.3.1	HST: Where applicable, Harmonized Sales Tax <b>must</b> be shown separately as extra on all invoices in accordance with Canadian and Provincial Government regulations.		
<b>3.4</b>	<b>DELIVERY and ORDERING</b>		
3.4.1	Delivery for all items will be directly to our Schools, Distribution Centre, Educational Resource Centre, Facility Services Offices or Community Education Centres.		
3.4.2	Delivery dates will be specified on all of our purchase orders. Immediate delivery will be accepted unless otherwise designated on our purchase orders.		

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3.4.3	Orders are to be delivered to the address stated on the purchase order. If delivery is made to an incorrect location, it will be the responsibility of the successful proponent to pick up and deliver to the correct location.		
3.4.4	The successful proponent(s) bears the cost of repairs to the site and to hardware with respect to damage caused from shipping.		
3.4.5	The successful proponent(s) bears the risk of loss with respect to equipment/supplies until delivery and/or installation is complete.		
3.4.6	The TVDSB's purchase order number must appear on all packages, packing slips, correspondences, customs documentation and freight bills of lading.		
3.4.7	The lead time shown will be used to calculate delivery dates on our purchase orders and to monitor your company's performance. The lead time <b>must</b> be met as it is one of our criteria considered in the decision, and award, of this and future contracts.		
3.4.7.1	Proponents <b>must</b> state the lead time		
3.4.8	Not all goods will be ordered at one time; orders will be placed as requests are received from our schools.		
3.4.9	Please indicate delivery date from receipt of our order.		
3.4.10	<b>State minimum dollar value per order.</b>		
3.4.11	TVDSB Purchasing Services will issue a Purchase Order.		
<b>3.5</b>	<b>INVOICING/PAYMENT TERMS</b>		
3.5.1	All invoices must be sent to the Thames Valley District School Board, 1250 Dundas Street, London, Ontario N5W 5P2. Attention: Accounts Payable.		
3.5.2	Applicable taxes <b>must</b> be shown as separate line items on all invoices.		
3.5.3	Proponents should indicate any specific payment terms. It is generally expected that payment will be 45 days from receipt of invoice.		
3.5.3.1	Proponents should state percentage discount for early payment and net payment terms.		
3.5.4	Purchase Order Number <b>must</b> be stated on all invoices; invoices without the Thames Valley District School Board Purchase Order will be returned unpaid.		
<b>4.0</b>	<b>SPECIFICATIONS/REQUIREMENTS</b>		
<b>4.1</b>	<b>QUALITY</b>		
4.1.1	Unless otherwise specified, supplies must be new, in good condition, fit for the purpose for which they are being acquired and free from defects. The decision of the TVDSB pertaining to items being rejected is final.		
4.1.2	Manufacturers' brand names and numbers are used as guidance for the proponents; alternate items of equal quality will be considered. If bidding on an alternate item, the manufacturer's name and model number must be indicated in the appropriate field in the Bid Report.		
4.1.3	The determination of equal quality will be based on our internal professional opinions.		
4.1.4	In addition to price, quality and suitability to school use will be among the first considerations. Delivery lead times, service, performance record, manufacturer's warranties and the value of the overall award will also be taken into consideration when awarding this contract.		

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4.1.5	Any material, equipment, service or work ordered which, in the opinion of the TVDSB, does not completely fulfill the specifications must immediately be removed and/or completed to the specifications or sample quality at the expense of the successful proponent.		
<b>4.2</b>	<b>QUANTITY</b>		
4.2.1	The quantities indicated are based on previous 2 years' purchases. Quantities are subject to equipment breakdowns, user requests, program changes and budget approval which may be increased or decreased when orders are placed. All items may not be purchased if costs exceed budget. In no way should the information furnished be considered as a guarantee with respect to the future volume of business. The successful proponent(s) will be responsible for supplying the quantities that are eventually ordered for each item awarded during the term of this bid at the quoted price.		
<b>4.3</b>	<b>REQUIREMENTS</b>		
4.3.1	The requirements are detailed in the Electronic Bidding System.		
<b>4.4</b>	<b>RETURN OF GOODS POLICY</b>		
4.4.1	The TVDSB will return any shipment COLLECT if, in our opinion, the product supplied does not conform to the specification and/or samples submitted in the bid.		
4.4.2	Proponents <b>must</b> state if there is a time limit on returning goods.		
4.4.3	Proponents should state if there is a "restocking charge" on any returned item and the amount or rate to be charged if goods are returned for any other reason than those stated in 4.5.1.		
4.4.4	Proponents should describe their procedure for returned goods with respect to:		
4.4.4.1	Packaging		
4.4.4.2	"Attention To" labeling		
4.4.4.3	Address to where returns should be shipped		
4.4.4.4	Method of shipment (company truck, courier, transport)		
4.4.4.5	If a return authorization number is required		
4.4.4.6	What charges apply and who is responsible for payment		
4.4.5	The TVDSB will not pay to return any goods which do not meet the specifications listed in this bid.		
<b>4.5</b>	<b>SUBSTITUTIONS</b>		
4.5.1	In the event that an item ordered becomes discontinued during the contract, all proponents must notify the Purchasing Services Department for authorization before the item is substituted and shipped to the appropriate location. Successful proponents may be required to provide samples of the proposed substitutions before sending shipments. The Board reserves the right to return any shipment COLLECT, if in our opinion the products supplied do not conform to the specifications in this bid document.		
<b>4.6</b>	<b>WARRANTY AND MAINTENANCE</b>		
4.6.1	Proponents <b>must</b> state length of warranty. Proponents <b>must</b> state if warranty includes parts, labour and if the warranty is on-site. If not, proponents <b>must</b> indicate the terms of the warranty.		
4.6.2	Proponents <b>should</b> state location of service facilities.		
4.6.3	Proponents <b>should</b> state number of service people at each location.		
4.6.4	Proponents <b>should</b> state time to respond to service calls:		

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4.6.4.1	Less than one half day		
4.6.4.2	One half day		
4.6.4.3	One full day		
4.6.4.4	More than one day		
4.6.4.5	Other		
4.6.5	Proponents <b>should</b> state mean time to repair commitments in the event of service disruption and associated penalties in the event of extended outages.		
4.6.6	Proponents <b>should</b> disclose their policy of loan machines in the event repairs are not made on-site.		
4.6.7	Proponents <b>should</b> include a statement outlining your company's quality assurance philosophy and program. This statement should detail how your company will respond to:		
4.6.7.1	Service related problems		
4.6.7.2	Quality problems		
4.6.8	All equipment <b>must</b> be guaranteed for the entire period of the contract you are bidding. The successful proponent(s) must be prepared to exchange all equipment that proves defective during this contract without rewriting the agreement. Machines will be replaced if the number of service calls greatly exceeds those recommended in the machines preventive maintenance schedule or when the successful proponent(s) and the TVDSB recommends replacement due to any other conditions upon mutual agreement.		
4.6.9	The TVDSB reserves the right to initiate a survey to measure customers' satisfaction.		
<b>4.7</b>	<b>SUPPLIER OCCURRENCE REPORTS</b>		
4.7.1	The TVDSB reserves the right at any time during the contract period to evaluate the successful proponents service based on their contract performance.		
4.7.2	The successful proponent will be evaluated based on the evaluation form - Supplier Occurrence Reports (available upon request).		
4.7.3	Failure to meet the evaluation criteria may result in termination if performance is deemed unsatisfactory (as set out in Section 5.2.1 - Cancellation of contract / loss of service).		
<b>5.0</b>	<b>TERMS AND CONDITIONS</b>		
<b>5.1</b>	<b>GENERAL TERMS AND CONDITIONS</b>		
5.1.1	Any response submitted to the bid is IRREVOCABLE for 120 days.		
5.1.2	A proponent who has already submitted a bid may submit an addendum in writing and signed by the proponent at any time up to the official closing time. No facsimiles shall be accepted. The last submission shall supersede and invalidate all previous submissions by that proponent as it applies to this bid. Addenda must be submitted to the "Tenders Clerk" in the same manner and within the same time constraints as the bid submission.		
5.1.3	A proponent may withdraw the bid at any time up to the official closing time by letter bearing his/her signature as it is in the submission. Withdrawal requests received after the closing date shall not be permitted. Submission withdrawals must be submitted to the "Tenders Clerk" in the same manner and within the same constraints as a bid submission.		
5.1.4	The issuance of this call for bids shall not constitute any obligation on the part of the TVDSB to any firm or individual who submits a bid.		

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5.1.5	The proponent <b>must</b> have satisfactorily fulfilled all relevant obligations as required under the terms and conditions of any previous award in order to be considered as an acceptable proponent.		
5.1.6	The laws of the Province of Ontario shall govern in any dispute occasioned as a result of the performance or non-performance and/or workmanship of a contract issued pursuant to the bid and any dispute arising out of the issuance of and response to this bid.		
5.1.7	The TVDSB reserves the right to withdraw the award of the contract to a successful proponent(s) within 30 days of the award if in the opinion of the TVDSB the successful proponent(s) is unable or unwilling to enter into a form of contract satisfactory to the TVDSB. The TVDSB shall be entitled to do so without any liability being incurred by the TVDSB to the proponent		
5.1.8	The lowest or any bid submission may not necessarily be accepted. The TVDSB reserves the right to decline any or all bid submissions, or to cancel the bid call in whole or in part at any time prior to making an award, for any reason, or no reason, without liability being incurred by the TVDSB to any proponent for any expense, cost, loss or damage incurred or suffered by the proponent as a result of such withdrawal.		
5.1.9	All costs associated with the preparation of the bid submission will be solely the responsibility of the proponent.		
5.1.10	The TVDSB reserves the right to decline or purchase one or all items in this bid from one supplier or from multiple suppliers.		
5.1.11	All of the terms and conditions of this bid are deemed to be accepted by the proponent and incorporated into the proponent's proposal submission. It is the TVDSB's intention that the Terms and Conditions stated in this bid and the successful proponent's response to this bid will form the contract between TVDSB and the successful proponent(s). Any conflict in the wording of the proponent's invoice and/or sales agreement and the wording of the terms and conditions of this proposal, shall be resolved in favour of the TVDSB and shall be deemed to be incorporated into the proponent's invoice and/or sales agreement.		
5.1.12	The successful proponent(s) <b>must</b> not at any time subcontract any portion of its contract with the TVDSB nor shall it assign the contract without the written permission of the TVDSB. The successful proponent(s) must not, at any time, change subcontractors approved by the TVDSB without written permission of the TVDSB.		
5.1.13	While the TVDSB has used considerable efforts to ensure an accurate representation of information in this bid document, the information contained herein is contained solely as a guideline for proponents. The information is not guaranteed or warranted to be accurate by the TVDSB, nor is it necessarily comprehensive or exhaustive. Nothing in this bid document is intended to relieve proponents from forming their own opinions and conclusions in respect to the matters addressed in this bid document.		

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5.1.14	The TVDSB may accept or waive a minor irregularity, or where practical to do so the TVDSB may as a condition of bid acceptance request a proponent to correct a minor irregularity with no change in bid price. Items of non compliancy on any bid submissions which do not strictly comply with the provisions, procedures and requirements of this bid, or are incomplete, ambiguous, or which contain errors, alterations, misleading information, omissions, or irregularities of any kind, may be rejected and disqualified at the discretion of the TVDSB. All proponents agree to provide all such additional information as, and when requested, at their own expense, provided no proponent in supplying any such information shall be allowed, in any way to change the pricing or other cost quotations originally given in its bid submission or in any way materially alter or add to the solution originally proposed.		
5.1.15	All TVDSB policies, procedures and regulations must be adhered to by the successful proponent(s).		
5.1.15.1	Smoking is prohibited in all TVDSB buildings and on all TVDSB property.		
5.1.15.2	Some TVDSB sites are equipped with video surveillance cameras.		
5.1.15.3	The successful proponent(s) is obliged to cooperate with all recycling and environmental procedures and initiatives established by government, the TVDSB and each school.		
5.1.16	The successful proponent(s) will reimburse the TVDSB for any damages through negligence or wilful acts of any of the successful proponent(s)' employees or contracted staff.		
5.1.17	The successful proponent(s)' employees and contracted staff shall not be considered TVDSB employees and shall not represent themselves as an agent of the TVDSB nor be eligible for any of the benefits provided to TVDSB employees.		
5.1.18	The TVDSB reserves the right to demand the removal of any successful proponent's employees or contracted staff engaged in this contract if, in the TVDSB's opinion, their conduct has been of an unacceptable nature.		
5.1.19	The successful proponent(s) will be responsible for seeing that regular supervision is maintained over all working personnel. It is the proponent's responsibility to see that all their activities are properly coordinated with the TVDSB's operations and modify assignments as required.		
5.1.20	This bid document is being issued pursuant to the TVDSB's Purchasing Policies and Procedures.		
<b>5.2</b>	<b>CANCELLATION OF CONTRACT / LOSS OF SERVICE</b>		
5.2.1	The TVDSB reserves the right to terminate this contract with 30 days written notice if, in its opinion, the successful proponent(s) fails to meet the terms and conditions of the contract. Notwithstanding the termination of the contract, the successful proponent(s) shall remain responsible for its obligations under this contract up to the date of termination. The TVDSB reserves the right to commence an action in a court of competent jurisdiction against the successful proponent(s) for damages that result from the breach of the terms and conditions of the contract, by the successful proponent(s).		
5.2.2	The TVDSB shall have the right to retain and set off from any monies payable to the successful proponent(s) under the contract the total outstanding amount from time to time and for all damage claims by the TVDSB or any third parties arising out of this contract which have not been resolved by the successful proponent(s) or its insurer.		

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5.2.3	The TVDSB reserves the right to withhold monies owing under a contract to the value of the obligation to a maximum of the monies owing to the successful proponent(s) for any indebtedness of the supplier that may impact on the TVDSB.		
5.2.4	The successful proponent(s) shall be responsible for ensuring continuous delivery of the goods and services in the event of a labour disruption by either, the successful proponent(s), the TVDSB's staff or third party interruptions.		
5.2.5	In the event that the successful proponent(s) becomes insolvent, and/or the successful proponent(s) is unable or unwilling to provide the contracted service for a period of more than 30 consecutive days during the period of the contract, the TVDSB shall have the right to replace the successful proponent(s) with another service provider suitable to the TVDSB in addition to all of its other rights pursuant to the term of this bid.		
<b>5.3</b>	<b>FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT</b>		
5.3.1	Proponents agree that all documentation and information contained in any bid submissions and any addendum that becomes the property of the TVDSB shall be subject to disclosure pursuant to an application pursuant to a Municipal Freedom of Information and Protection of Privacy Act request for disclosure. Notwithstanding that a bid submission or an addendum may contain a trade secret of the proponent, intellectual property right of the proponent, or scientific, technical, commercial, pricing or other financial or labour relations information or any other similar secret.		
5.3.2	A proponent specifically consents to the disclosure of any and all information contained in their bid submission or any addendum pursuant to a request for disclosure pursuant to a Municipal Freedom of Information and Protection of Privacy Act and such consent shall be considered a consent given pursuant to Subsection 10(2) of the said Act. Notwithstanding the aforesaid, the proponent assigns all rights, titles and interests that they have in the bid submission, and any addendum to the TVDSB, including the right to copy and/or publish the same as the TVDSB sees fit, notwithstanding that no request for disclosure is made pursuant to the Municipal Freedom of Information and Protection of Privacy Act.		
5.3.3	All proponents agree not to disclose any information provided by the TVDSB in this bid document to any third party without the written consent of the TVDSB.		
<b>5.4</b>	<b>PRIVACY AND SECURITY STANDARDS FOR THE COLLECTION, USE AND RETENTION OF PERSONAL INFORMATION</b>		
5.4.1	The successful proponent(s) is responsible to comply with Canadian and Ontario privacy legislation (MFIPPA, PIPEDA, PHIPA).		
5.4.2	The successful proponent(s) is responsible to ensure employees are trained on the appropriate use and safeguarding of personal information.		
5.4.3	The successful proponent(s) will collect personal information only as defined in the agreement and authorized by the board.		
5.4.4	The successful proponent(s) may only use personal information for the purpose defined by the agreement/board, and no other purpose.		
5.4.5	The successful proponent(s) acknowledges the personal information collected is owned by the board.		

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5.4.6	Where requested by the board, the successful proponent(s) agrees to the transfer of data upon request, or upon completion of the term of the tender/contract or upon the dissolution of the tender/contract to ensure there is no interruption of service.		
5.4.7	For web-based services and where applicable, the successful proponent(s) must notify users when cookies are used as part of the provided service.		
5.4.8	The successful proponent(s) must notify the board of any third party data processors, subcontractors or services that the successful proponent(s) may contract for the provision of services as identified in this agreement.		
5.4.9	The successful proponent(s) ensures that all its third party service providers handling personal information, e.g., data processors and subcontractors, only collect, hold, process, use, store and/or disclose personal information for the purpose of providing the service and for no other purpose.		
5.4.10	The successful proponent(s) ensures that its third party service providers, e.g., data processors and subcontractors, are obligated to have equivalent or better security safeguards for personal information.		
5.4.11	The successful proponent(s) retains data for a period as determined by the board (indefinite retention is not acceptable) and agrees to securely dispose of data at the end of the prescribed retention period.		
5.4.12	If requested, the successful proponent(s) shall provide a written and signed attestation confirming the secure destruction of all personal documentation as agreed upon or directed by the board.		
5.4.13	The successful proponent(s) uses industry-standard technical and physical safeguards to protect data from loss, theft, unauthorized access or inadvertent disclosure. Safeguarding methods include, but are not limited to, access controls, encryption of data at rest and during transition, and up-to-date security practices.		
5.4.14	The successful proponent(s) performs regular security audits and/or threat risk assessments and will make available results upon request.		
5.4.15	The success proponent(s) has a breach response protocol in place that includes immediate notification to the board in the event there is a data breach.		
5.4.16	The successful proponent(s) will require their third parties services to notify the proponent and in turn the board in the event of a breach of board data.		
5.4.17	The successful proponent(s) will cooperate with the board in the event of a regulatory investigation (i.e., breach investigation by the Information Privacy Commissioner).		
5.4.18	The successful proponent(s) will notify the board when the vendor makes material changes to their security measures/practices that affect how personal information is handled.		
<b>5.5</b>	<b>ACCESSIBILITY FOR ONTARIANS WITH DISABILITIES</b>		

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ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
5.5.1	The successful proponent shall comply with the provisions of the Accessibility for Ontarians with Disabilities Act, 2005, and the regulations thereunder with regard to the provision of its goods or service to persons with disabilities. The proponents acknowledge that pursuant to the Accessibility for Ontarians with Disabilities Act, 2005, the Board must, in deciding to purchase goods or services through its procurement process, consider the accessibility for persons with disabilities to such goods or services. This legislation can be accessed through the following link to the Government of Ontario's website: <a href="http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_05a11_e.htm">http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_05a11_e.htm</a>		
<b>5.6</b>	<b>HUMAN RIGHTS AND CHILD LABOUR LAWS</b>		
5.6.1	Any infringement on human rights, but namely those of children, is of considerable concern to the TVDSB. Proponents wishing to do business with the TVDSB are asked to promote the purchase of goods from companies that operate in full compliance with the laws of their respective countries and with all applicable child labour laws, rules and regulations related to hiring, wages, hours worked, overtime and working conditions.		
5.6.2	Proponents should indicate your firm's policy and present practices and procedures in place to encourage promotion of this objective.		
5.6.3	For proponents information the web site address of the International Labour Organization and its objectives toward the abolition of child labour is:		
5.6.3.1	<a href="http://www.ilo.org">http://www.ilo.org</a>		
<b>5.7</b>	<b>HEALTH, SAFETY REGULATIONS</b>		
5.7.1	All equipment requiring approval (Hydro One, C.S.A., ULC., etc.) must be completely assembled and must bear a label showing approval of assembly prior to delivery. The TVDSB shall not accept any equipment that has not been inspected and approved. If not so approved, the TVDSB reserves the right to invoice the successful proponent(s) for the cost of certification/replacement.		
5.7.2	Every person who supplies any machine, device, tool, equipment or service to the TVDSB <b>must</b> ensure that the machine, device, tool, equipment or service complies with the Occupational Health and Safety Act and Regulations of Industrial Establishments. The burden of proof rests with the supplier.		
5.7.3	The Ministry of Education and Training and the Ministry of Health provides regulations specifying which substances/products are not acceptable. If applicable, the successful proponent(s) must supply MATERIAL SAFETY DATA SHEETS providing us with the breakdown of components for any products used in our facilities with every shipment.		
5.7.4	The Occupational Health and Safety Act describes the responsibilities of an employer. The TVDSB requires contractors maintain procedures, training and enforcement so that the responsibilities are carried out at our workplace. The contract shall abide by and strictly adhere to the regulations and conditions set out and laid down by the most current versions of the Occupational Health and Safety Act, 1990, Chapter 0-1. Their workers must be trained in WHMIS in accordance with Occupational Health and Safety Act Regulations. They <b>must</b> adhere to all of the TVDSB's Health and Safety Policy, Procedures and Guidelines and Municipal Bylaws.		
5.7.5	No supplier will be awarded any product that requires a Material Safety Data Sheet unless the proponent complies with the conditions above.		

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ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
5.7.6	The TVDSB reserves the right to request a copy of a proponent's Health and Safety Policy, Procedures and Guidelines.		
<b>6.0</b>	<b>PROPONENT PROFILE</b>		
<b>6.1</b>	<b>REFERENCES</b>		
6.1.1	<b>New</b> proponents <b>must</b> provide a minimum of three references where you have successfully provided goods and or services similar to this bid document. The reference <b>must</b> contain the following information:		
6.1.1.1	Reference 1 - Company Name:		
6.1.1.2	Reference 1 - Address:		
6.1.1.3	Reference 1 - Contact Name:		
6.1.1.4	Reference 1 - Phone Number:		
6.1.1.5	Reference 1 - Fax Number:		
6.1.1.6	Reference 1 - e-mail address:		
6.1.1.7	Reference 2 - Company Name:		
6.1.1.8	Reference 2 - Address:		
6.1.1.9	Reference 2 - Contact Name:		
6.1.1.10	Reference 2 - Phone Number:		
6.1.1.11	Reference 2 - Fax Number:		
6.1.1.12	Reference 2 - e-mail address:		
6.1.1.13	Reference 3 - Company Name:		
6.1.1.14	Reference 3 - Address:		
6.1.1.15	Reference 3 - Contact Name:		
6.1.1.16	Reference 3 - Phone Number:		
6.1.1.17	Reference 3 - Fax Number:		
6.1.1.18	Reference 3 - e-mail address:		
<b>7.0</b>	<b>BID SUBMISSION</b>		
<b>7.1</b>	<b>PROPONENT'S RESPONSE GUIDE</b>		
7.1.1	Each bid submission should be structured using only the criteria identified in this bid document. When submitting bids, proponents should use the same numbering format, as on this bid document.		
7.1.2	The bid submission <b>must</b> include:		
7.1.2.1	Completed "2023Appendices036.xlsx" file in Excel format.		
7.1.2.2	Signed scans of all Worksheets and Bid Report		
7.1.3	Failure to respond in electronic format will deem the bid noncompliant.		
7.1.4	Proponents' submissions should include page numbers for ease of reference by committee members.		
7.1.5	The specifications and pricing section of the bid submission should not make reference to supplemental materials.		
7.1.6	Supplemental materials will not qualify as substitutes for direct responses to the bid's requirements unless specifically requested.		

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ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
<b>8.0</b>	<b>AWARD</b>		
<b>8.1</b>	<b>EVALUATION PROCESS</b>		
8.1.1	An evaluation committee will be established to evaluate bid submissions.		
8.1.2	All bid submissions will first be evaluated on their compliance with the requirements of this bid document.		
8.1.3	All compliant bid submissions will be evaluated by a TVDSB evaluation committee based on the following evaluation criteria:		
8.1.3.1	Price		
8.1.3.2	Compliance with Specifications		
8.1.4	Compliant proponents may be requested to make a presentation of their bid for clarification only. No alteration of your submission will be permitted. Notification will be given to qualified proponents as to the time and place. The presentation shall be at the expense of the proponent.		
8.1.5	Delivery, lead times, service, performance record, and the value of the overall award will also be taken into consideration when awarding this contract.		
8.1.6	The determination of equal quality will be based on our internal professional opinions.		
8.1.7	In the event of a tie score the TVDSB will resolve the tie by a draw. The names of the tie proponents will be entered into the draw. All parties will have representation when the draw takes place.		
<b>8.2</b>	<b>AWARD AND NOTIFICATION OF CONTRACT</b>		
8.2.1	The results of this bid will be posted to the TVDSB web site as soon as decisions have been made:		
8.2.1.1	<a href="http://www.tvdsb.ca">www.tvdsb.ca</a>		
8.2.1.2	"Board"		
8.2.1.3	"Purchasing"		
8.2.1.4	"Bids"		
8.2.1.5	"Electronic Bidding Instructions, Bid Download and Bid Results",		
8.2.1.6	Scroll to the end of the document, click "Proceed to inquiry/download page".		
8.2.1.7	Proceed to the Bid, click "Results - Check Mark"		
8.2.1.8	View documents in PDF format.		
8.2.2	All bid files are available for downloading at no charge from the TVDSB web site.		

**Angela McManus**  
**Purchasing Department**

**Lori-Ann Pizzolato**  
**Chairperson**

FIRM NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
<b>9.0</b>	<b>ELECTRONIC BIDDING INSTRUCTIONS</b>		
<b>9.1</b>	<b>DOWNLOADING BID DOCUMENTS</b>		
9.1.1	All documents are available from the TVDSB Web Site at <a href="http://www.tvdsb.ca">www.tvdsb.ca</a>		
9.1.2	Click "Board"		
9.1.3	Click "Purchasing"		
9.1.4	Click "Bids"		
9.1.5	Read "Electronic Bidding Instructions, Bid Download and Bid Results" or "Bids"		
9.1.6	Click "Proceed to Inquiry/Download page"		
9.1.7	Click on the "Name of the Bid" to view documents in PDF format.		
9.1.8	Click on the "NEW" logo to be directed to the TVDSB Client Portal.		
9.1.9	Follow log in instructions beginning with item 2.2.1.7.		
<b>9.2</b>	<b>COMPUTER SYSTEM REQUIREMENTS</b>		
9.2.1	To use the electronic system, proponents must be using Microsoft Internet Explorer.		
<b>9.3</b>	<b>BID WORKSHEETS</b>		
9.3.1	Download the file "2023Appendices036.xlsx" from the Associated Files.		
9.3.1.1	The file contains the following worksheets:		
9.3.1.1.1	Worksheet A: Terms and Conditions in Excel format		
9.3.1.1.2	Worksheet B: Specifications in Excel format		
9.3.2	Complete the worksheets.		
9.3.2.1	Do not convert the worksheets to a different file format (i.e. Word, .pdf, etc.). They must be uploaded to us in Excel format.		
9.3.2.2	Do not modify the Excel files by adding or deleting rows or columns, etc.		
9.3.3	Print and sign all worksheets. The printed and signed copies must be returned as hardcopies.		
9.3.4	Upload files back to us using the "Your Uploaded Files for this Tender" area.		
<b>9.4</b>	<b>ONLINE BID ENTRY</b>		
9.4.1	Enter Company Info.		
9.4.1.1	All bids will default to the Price Expiry Date and Delivery Days entered in the company info. However, if necessary these can be changed at the product level.		
9.4.2	The dropdown list under "Products" lists all items open to bidding. Use it to select the items that you will be bidding upon.		
9.4.3	Enter bids under "Your Bids".		
9.4.3.1	Use the "Make New" button to enter alternative bids.		
<b>9.5</b>	<b>TIPS FOR USING THE BID PROGRAM</b>		
9.5.1	Proponents MUST answer all questions on the Company Information Screen before proceeding.		
9.5.2	If you do not wish to bid on an item, do not enter "NO BID"; just ignore that item and move onto the next. If you add a bid, you <b>must</b> enter a price (\$0.00 is not valid).		
<b>9.6</b>	<b>BID REPORT</b>		

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ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
9.6.1	Use the "Bid Report" option on the menu to create a report showing your bids. If any changes are made after printing the "Bid Report", you <b>must</b> reprint the "Bid Report". Running the "Bid Report" initiates the transfer of data into our system. Any items entered into the bid entry system will not transfer into our system until a "Bid Report" has been generated.		
9.6.2	The first page of the "Bid Report" will list any items that require answers to questions. Bids will not be transferred into our system until the answers are entered and the "Bid Report" is generated again.		
9.6.3	The printed and signed Bid Report must be included in your hard copy submission.		
<b>10.0</b>	<b>SIGNATURE PAGE</b>		
10.1	This section must be completed, signed, and included with your submission for your bid to be accepted.		
10.2	I hereby acknowledge and agree that I have read and completed all of the preceding Contract Terms and Conditions and all Appendices. All required Appendices are included in our bid submission.		
10.3	I/We the undersigned are duly authorized to execute this Bid Submission on behalf of:		
10.4	NAME (Please print):		
10.5	TITLE:		
10.6	SIGNATURE:		
10.7	FIRM NAME:		
10.8	State the legal entity that your organization operates under:		
10.8.1	Proprietorship		
10.8.2	Partnership		
10.8.3	Corporation		
10.9	If your organization is incorporated, proponents must state the jurisdiction in which the corporation was originally incorporated in:		
10.9.1	Name of each individual Partner or Correct Legal Name of Corporation:		
10.9.2	E-MAIL ADDRESS:		
10.9.3	ADDRESS:		
10.9.4	INTERNET ADDRESS:		
10.9.5	TELEPHONE NO.:		
10.10	If subcontracting, proponents must provide the correct legal name for any sub contractor, their full personal name and address, telephone number, fax number, as well as the name(s) of appropriate contact persons (with whom the TVDSB may consult regarding this bid with whom the proponent enters into a contract(s) with to carry out any portion of this contract:		
10.10.1	Firm Name:		
10.10.2	Firm Address:		
10.10.3	Telephone Number:		
10.10.5	E-MAIL ADDRESS:		

FIRM NAME : \_\_\_\_\_

SIGNATURE : \_\_\_\_\_





**Thames Valley District School Board**  
**Tender Details - Tender # 36**

Item	Product #	Description	Quantity	Unit of Measure
1	Overview 141266	<p>Autoscrubber</p> <p>AUTOSCRUBBER - 20" WALK-BEHIND</p> <p>-20" scrub path</p> <p>-Disc type scrub head with splash skirt</p> <p>-Self-propelled forward and reverse activated by ergonomic operator paddle control to prevent operator from being pinned between machine and immovable object</p> <p>-Powered by two GEL maintenance free batteries, 98 ah minimum</p> <p>-Emergency stop cut off</p> <p>-Offset scrub deck / squeegee allows scrubbing close to walls, without damaging machine or walls</p> <p>-Chemical resistant solution / recovery tanks</p> <p>- 12 gallon minimum</p> <p>-Recovery tank with removable debris catch cage and large opening to facilitate easy cleaning</p> <p>-Adjustable pad pressure</p> <p>-Variable speed, solution and pad pressure controls adjustable from operator control panel</p> <p>-Normal and quiet operating modes 63 dB A or less</p> <p>-Supervisor controlled adjustable autoscrubber operating parameters including operating speed, solution flow, detergent concentrations, pad pressure, auto-shutoff timing</p> <p>-EcoFlex on-board detergent dilution system which is controlled from the operator control panel to facilitate water-only cleaning or with detergent concentration matched to the cleaning task</p> <p>-Four sided squeegee blades with tools-free squeegee blade replacement</p> <p>-One 20" pad holder &amp; one 20" general purpose brush</p>	5	EACH

-On-board smart charger with gauge  
 -Available "Use and care" operator training video  
 -Unit price MUST INCLUDE initial on-site "Use and Care" operator training.

Advance SC500 X20D or equivalent

DOES THIS INCLUDE ALL PARTS, LABOUR.  
 YES or NO  
 IF NO, SPECIFY.

2	141296	AUTOSCRUBBER - 24" - WALK-BEHIND -24" scrub path -Disc type scrub head with splash skirt -Self-propelled forward and reverse activated by ergonomic operator paddle control to prevent operator from being pinned between machine and immovable object -Powered by two wet acid batteries, 130 ah minimum -Emergency stop cut off -Operator seat safety switch -Offset scrub deck / squeegee allows scrubbing close to walls, without damaging machine or walls -Chemical resistant solution / recovery tanks -14.5 gallon minimum -Recovery tank with removable debris catch cage and large opening to facilitate easy cleaning -Dual scrub motors with all metal gearboxes -Variable speed, solution and pad pressure controls adjustable from operator control panel -65.8 dB A operating sound or less -EcoFlex on-board detergent dilution system which is controlled from the operator control panel to facilitate water-only cleaning or with detergent concentration matched to the cleaning task -Four sided squeegee blades with tools-free squeegee blade replacement	1	EACH
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- Two 12" pad holders & two 12" general purpose brushes
- On-board smart charger with gauge
- Available "Use and care" operator training video
- Unit price MUST INCLUDE initial on-site "Use and Care" operator training.

Advance Adfinity X24D or equivalent

DOES THIS INCLUDE ALL PARTS, LABOUR.  
YES or NO  
IF NO, SPECIFY.

3	141265	AUTOSCRUBBER - 28" - RIDE-ON	10	EACH
		<ul style="list-style-type: none"> <li>-28" scrub path</li> <li>-Disc type scrub head with splash skirt</li> <li>-Self-propelled forward and reverse</li> <li>-65" turning radius maximum</li> <li>-Open operator compartment to provide maximum visibility and to permit operator boarding from either side</li> <li>-Protective front bumper</li> <li>-Powered by four wet acid batteries, 250ah minimum</li> <li>-Emergency stop via operator seat safety switch or emergency stop button</li> <li>-Chemical resistant solution / recovery tanks - 31 gallon minimum</li> <li>-Recovery tank with removable debris catch cage and large opening to facilitate easy cleaning</li> <li>-Dual scrub motors with all metal gearboxes</li> <li>-Variable speed and solution controls adjustable from operator compartment</li> <li>-Raise or lower scrub deck and squeegee from operator compartment</li> <li>-69 dB A operating sound or less</li> <li>-Four sided squeegee blades with tools-free squeegee blade replacement</li> <li>-Two 14" pad holders &amp; two 14" general purpose brushes</li> <li>-On-board smart charger with gauge</li> <li>-Available "Use and care" operator training video</li> <li>-Unit price MUST INCLUDE initial on-site "Use and Care" operator training.</li> </ul>		

Viper AS710R or equivalent

DOES THIS INCLUDE ALL PARTS, LABOUR.  
YES or NO  
IF NO, SPECIFY.

4	141267	AUTOSCRUBBER - 28" - WALK-BEHIND -28" scrub path -Disc type scrub head with splash skirt -Self-propelled forward and reverse activated by ergonomic operator paddle control to prevent operator from being pinned between machine and immovable object -Powered by four wet acid batteries, 250ah minimum -Emergency stop cut off -Offset scrub deck / squeegee allows scrubbing close to walls, without damaging machine or walls -21 gallon solution / recovery tanks minimum -Chemical resistant solution / recovery tanks - 21 gallon minimum -Recovery tank with removable debris catch cage and large opening to facilitate easy cleaning -Dual scrub motors with all metal gearboxes -Variable speed, solution and pad pressure controls adjustable from operator control panel -61 dB A operating sound or less -EcoFlex on-board detergent dilution system which is controlled from the operator control panel to facilitate water-only cleaning or with detergent concentration matched to the cleaning task -Four sided squeegee blades with tools-free squeegee blade replacement -Two 14" pad holders & two 14" general purpose brushes -On-board smart charger with gauge -Available "Use and care" operator training video -Unit price MUST INCLUDE initial on-site "Use	3	EACH
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and Care"  
operator training.

Advance SC750 28D EcoFlex or equivalent

DOES THIS INCLUDE ALL PARTS, LABOUR.  
YES or NO  
IF NO, SPECIFY.

5	141719	AUTOSCRUBBER - 17" - WALK BEHIND -17" scrub path -Disc type scrub head -Powered by two GEL maintenance free batteries, 98 ah minimum -Emergency stop cut off -Offset scrub deck / squeegee allows scrubbing close to walls, without damaging machine or walls -Chemical resistant solution / recovery tanks - 7.9 gallon minimum -Recovery tank with removable debris catch cage and large opening to facilitate easy cleaning -Variable solution controls adjustable from operator control panel -Normal and quiet operating modes 65 dB A or less -Four sided squeegee blades with tools-free squeegee blade replacement -One 17" -On-board smart charger with gauge -Available "Use and care" operator training video -Unit price MUST INCLUDE initial on-site "Use and Care" operator training.  Advance SC401 17B or equivalent  DOES THIS INCLUDE ALL PARTS, LABOUR. YES or NO IF NO, SPECIFY.	1	EACH
6	Overview 141713	BATTERY - FOR AUTOSCRUBBERS (CUSTODIAL) BATTERY - 6V DEEP CYCLE GEL 1400 - 12/24 WARRANTY MONTHS - 6 VOLT TROJAN 6V - GEL 1400 or Equivalent	8	EACH
7	141704	BATTERY - DEEP-CYCLE GEL	22	EACH

- 12 VOLT (31-GEL)
- TERMINAL TYPE 5 (HANDLE)
- UNIVERSAL TERMINAL 5 UT
- DIM: L 12-15/16" X W 6-3/4" X H 9-5/8"
- WEIGHT: 69 LBS. (31 KG.)

TROJAN 31-GEL or Equivalent

8	141706	BATTERY - DEEP-CYCLE GEL - 12 VOLT (24-GEL) - TERMINAL TYPE 5.6 (HANDLE) - DIM: L10-7/8" X W6-3/4" X H9-5/16" - WEIGHT: 52 LBS. (24 KG.) TROJAN 24-GEL or Equivalent	1	EACH
9	141708	BATTERY - FULL RIVER AGM CELL - 6 VOLT TROJAN #SLA-J305 or Equivalent	1	EACH
10	141705	BATTERY - LEAD ACID CELL - 6-Volt - Terminal Type 5 Bracket Universal - Dimensions: 10-1/4"L x 7-1/8"W x 10-7/8"H - Weight: 68 lbs. Trojan #J305 or Equivalent	8	EACH
11	141710	BATTERY - POWER PATROL WET CELL - FOR USE IN AUTOSCRUBBERS - EMERGENCY LIGHTING BATTERY - 12 VOLT POWER PATROL #SLA12-7 or Equivalent	1	EACH
12	141707	BATTERY - WET CELL - 12 VOLT (#SCS 225) TROJAN #SCS225 or Equivalent	52	EACH
13	141711	BATTERY - WET CELL - 6 VOLT (#T125) TROJAN #T125 or Equivalent	24	EACH
14	141712	BATTERY - WET CELL - 12 VOLT TROJAN #TL16E or Equivalent	1	EACH
15	Overview 140032	FLOOR CLEANERS FLOOR CLEANER - SCRUBBER - ADJUSTABLE HEAD - 360DEGREES - double disc action - scrub vertical position - engine: 400RPM using two discs - convert to handheld - manual dose	1	EACH

- dual brush head
- for use on any surface and grout cleaning
- i-scrub21 or equivalent

16	141230	FLOOR MACHINE Single Speed - 20" Heavy Duty - 175 rpm - 1.5 hp AC, dual capacitor motor, 13 amp draw - Motor height w/ pad holder & pad - 15.5" - All-steel, triple planetary gear box - All metal construction - 63 d BA operation - 50' 14-3 safety yellow power cord - 108 lbs.  Clarke CFP Pro or Equivalent	22	EACH
17	Overview	LADDER - EXTENSION - FIBREGLASS Heavy Duty - Industrial Grade #1 3.5" steps & side rails		
	141285	LADDER - EXTENSION - 24 FOOT - FIBREGLASS - GRADE 1 ANSI TYPE 1AA FEATHERLITE #6224D or Equivalent	1	EACH
18	Overview	LADDER - PLATFORM STYLE - FIBREGLASS Extra-heavy duty Grade 1 "C" channel side rails in yellow		
	141237	LADDER - PLATFORM STYLE - 8FOOT - FIBREGLASS - 6' to platform, 8' overall - GRADE 1 ANSI TYPE 1A FEATHERLITE #6508 or Equivalent	3	EACH
19	Overview	LADDER - STEP TYPE - FIBREGLASS Grade #1 - Industrial Quality - Heavy Duty 3.5" steps & side rails		
	141218	LADDER - STEP - 6 FOOT - FIBREGLASS - GRADE 1 ANSI TYPE 1A FEATHERLITE #6406 or Equivalent	10	EACH
20	141220	LADDER - STEP - 8 FOOT - FIBREGLASS - GRADE 1 ANSI TYPE 1A FEATHERLITE #6408 or Equivalent	2	EACH

21	141299	LADDER - 12 FOOT - FIBERGLASS - Grade 1A - Step Style FEATHERLITE #6912 Or Equivalent	3	EACH
22	141295	LADDER - 4 FOOT - STEP TYPE - FIBERGLASS - GRADE 1 ANSI TYPE 1A FEATHERLITE #6404 or Equivalent	10	EACH
23	141244	LADDER - STEP - 10 FOOT - FIBREGLASS - GRADE 1 ANSI TYPE 1A Featherlite #6410 or equivalent	3	EACH
24	Overview 141703	SNOWBLOWERS - SAND/SALT - EQUIPMENT SAND/SALT WALK-BEHIND SPREADER - 18.9 x 23.6 x 16.2 inches - 100 lb. capacity - 14-inch pneumatic tires for stability over uneven terrain - Auger helps move salt. Protective rain/snow cover included - stainless steel frame SP60542 2040PI PLUS HIGH OUTPUT SPREADER or Equivalent	1	EACH
25	141202	SNOWBLOWER - 10HP - 2 STAGE - 4 CYCLE - hand warmers - Commercial-Grade Auger Gearcase - locking control handles - up to 2100 lb capacity per minute - MIN. clearing width: 30 inches - tires: 16" - discharge/throw distance: 49' - weight: approx. 234 lbs - electric start & recoil mitten grip start - c/w light  Toro 38830 or Equivalent	9	EACH
26	141718	SNOWBLOWER - 8HP - TWO STAGE - 4 CYCLE - mitten grip recoil starter	2	EACH



- Drum auger
- clutch controlled auger, rotor, traction
- approx 1800 lb capacity per minute
- MIN. clearing width: 26 inches
- pneumatic tires: 15" x 5"
- discharge/throw distance: 45 ft.
- speeds: 6 forward - 2 reverse
- weight: approx. 234 lbs
- c/w light kit & electric start

37799 Toro 826 OXE or Equivalent

27	Overview 141264	VACUUM CLEANER VACUUM CLEANER - DRY - CANNISTER TYPE	55	EACH
		<ul style="list-style-type: none"> <li>- 1.4 HP (1044 watt)</li> <li>- 2 stage/flow thru motor</li> <li>- 23,200 rpm drawing 9.0 amps</li> <li>- 94 cfm with a 59 db(A) noise level</li> <li>- 20 Litre tank (14L recovery tank)</li> <li>- c/w 35' cord and a 1-1/2" x 8' hose</li> <li>- c/w Tool Kit C5</li> <li>- c/w Dump Bag</li> <li>- c/w reusable filter</li> </ul> <p>NACE PSP200 or Equivalent State replacement bag price: _____</p>		
28	141203	VACUUM CLEANER - WET/DRY - LARGE	5	EACH
		<ul style="list-style-type: none"> <li>- 20 gallon capacity</li> <li>- 1.5 HP - Single Speed Motor</li> <li>- Noise level approx 75 dB</li> <li>- 360 degree swivel casters on front</li> <li>- Big casters on back</li> <li>- Automatic shut off at full tank</li> <li>- c/w 8foot 1-1/2" Hose</li> <li>- c/w Tool Kit: 2 plastic wands, hard brush, squeegee, dusting brush and crevice tool</li> <li>- c/w dump bag</li> </ul> <p>VIPER SHOVELNOSE 18 or Equivalent State replacement bag price: _____</p>		
29	141276	WASHER - PRESSURE	2	EACH
		<ul style="list-style-type: none"> <li>- Current type (Ph/V/Hz) - 1 / 120 / 60</li> <li>- Weight 21.9kg</li> <li>- Spray Lance - 840mm</li> <li>- Anti-twist system</li> </ul>		

BE X-1520EW1COMX or Equivalent

30	Overview 141208	<p>WHEELED - CARTS</p> <p>CART - CUSTODIAL CLEANING TROLLEY</p> <ul style="list-style-type: none"> <li>- non-marking yellow vinyl bag &amp; polyliner</li> <li>hooks on cart to hold in place</li> <li>- 2 ea - 8" rear wheels - non-marking</li> <li>- 2 ea - 3" front swivel casters -</li> <li>- non-corroding structural foam construction</li> <li>- c/w 2.6 bushel zippered bag (approx 10" x 15" x 31")</li> <li>- weight approx - 15 lbs</li> <li>- overall size approx 20" x 45" x 38 1/2</li> </ul> <p>Rubbermaid #6173 or Equivalent</p>	26	EACH
31	141289	<p>TILT TRUCK - UTILITY DUTY - 450 LB. CAPACITY</p> <ul style="list-style-type: none"> <li>- Dimensions: 57.4"L x 26.9"W x 33.9"H</li> <li>- 450 LB. Capacity</li> <li>- 1/2 Cu. Yard Size</li> <li>- Sturdy, plastic construction</li> <li>- Inset wheels</li> <li>- 4" dia. Non-Marking Plate Caster</li> </ul> <p>RUBBERMAID #9T13 or Equivalent</p>	3	EACH
32	Overview 141263	<p>YARD/LEAF EQUIPMENT</p> <p>BLOWER - EXTERIOR (Leaf) - 2 Cycle</p> <ul style="list-style-type: none"> <li>- Commercial duty - Gas Powered</li> <li>- Electronic Ignition Hand-held</li> <li>- 64 fl.ounces fuel capacity</li> <li>- Two stage air filter</li> </ul> <p>STIHL BG50 or Equivalent</p>	5	EACH
33	141229	<p>TRIMMER - HEDGE - GAS powered - 2 Cycle</p> <ul style="list-style-type: none"> <li>- 18" double edged blade</li> <li>- Electronic Ignition</li> </ul> <p>STIHL HS45 or Equivalent</p>	1	EACH