



Date: November 18, 2024

ADDENDUM No. 1
Answers to Proponent Questions

Proponent Q &A:

Question 1:

Line 43 of the Worksheet A - Requirements.xlsx document indicates the following:
"It is the TVDSBs preference to decrease the number of MasterCard purchases and move to the two preferred methods of ordering, as stated below:"

But, there are no "preferred methods" listed in the doc. Can you please elaborate.

Answer 1:

The 2 preferred methods of ordering for TVDSB are as follows:

TVDSB employees will call in order, they will provide their name, location, contract #236 and 12 digit GL account code. They will advise whether they will pick up or if delivery is required. If picking up, please ensure they sign for the goods.
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TVDSB Purchasing Services will issue a Purchase Order.
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Question 2:

It appears that the quantities listed in the README.pdf document do not match what we are being asked to quote on the online submission form.

Ex: The README doc listed a quantity of 315 units of the 242203 ALCOHOL – WIPES, but the online form lists only 184. Can you please confirm which values are correct?

Answer 2:

The quantities online are reflective of the spend to date for Fiscal 2025, the quantities in the Readme file are reflective of the actual purchased amount for Fiscal 2024 and provide a more fulsome estimate of the potential yearly quantity.

Question 3:

Item 33, 34, 35 and 36. Nitrile examination gloves.

- What is the preferred thickness of the glove?

Answer 3:

These gloves are to be 4 mil, chemo rated, Latex Free, Tested for Fentanyl handling, medical grade Nitrile gloves.

Question 4:

I was wondering if it was possible to obtain a fillable document to complete with product details for this tender.

Answer 4:

No, there is no fillable form, the information needs to be provided through the Tendering Portal.

Question 5:

I am reaching out to get some clarification and see if a list of all delivery locations would be available.

Answer 5:

All board locations are available at the TVDSB website, <https://schooldirectory.tvdsb.ca/>.

Question 6:

Please confirm what should be entered under “Warranty” for items where it does not apply?

Answer 6:

You can enter “N/A” if there is no warranty information to include in that section.

Question 7:

The wording for delivery is the same as previous.

This permits us to deliver all order under \$250 to the TVDSB warehouse. Each order being packaged individually to the requested school and then distribution from the warehouse to the designated school. I am confirming that this will still stand for the current tender?

Answer 7:

Yes, this is noted on line 36 of the Worksheet A – Requirements document. This is the Wrap and Label process and is done to avoid shipping charges. The preference is that wherever possible, all orders are shipped directly to school locations with no shipping charges applied.

Question 8:

Are Vendors required to bid on all items in the price list, or are vendors able to pick and choose which items they bid on?

Answer 8:

We are looking for a single vendor to supply all the items listed.