



TENDER #473 - GRAFFITI REMOVAL SERVICES

Issue Date: Wednesday, September 21, 2022

Buyer: Angela McManus

Issued by: Thames Valley District School Board

Return Date: 12:00:00 noon, local time, Wednesday, October 12, 2022

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
1.0	INTRODUCTION		
1.0.1	The Thames Valley District School Board (hereafter referred to as the TVDSB) invites interested parties to submit sealed submissions in response to this bid document. The TVDSB is one of the largest public school boards in the Province of Ontario and is comprised of all public schools within the counties of Elgin, Middlesex, and Oxford. The TVDSB is the employer of approximately 8,000 staff and operates 160 schools with an estimated enrolment of 75,000 students.		
1.0.2	The TVDSB may agree to permit other public organizations within Ontario to access any contract(s) that may result from this solicitation. The successful proponent(s) shall allow such access with the understanding that the participating organizations be responsible for their own contract management.		
1.1	PURPOSE		
1.1.1	The purpose of this bid document is to provide interested parties with sufficient information to enable them to prepare and submit bids for consideration by the TVDSB for GRAFFITI REMOVAL SERVICES subject to the conditions herein.		
2.0	BID DEFINITIONS AND INFORMATION		
2.1	DEFINITIONS		
2.1.1	The following words are used throughout this bid document and proponents should note these conditions when completing their bid submission.		
2.1.1.1	The word "MUST" shall mean proponents "must" include the required information in bid submission. Failure to include the required information will deem submission noncompliant.		
2.1.1.2	The word "SHOULD" shall mean proponents "should" include the required information in bid submission.		
2.1.1.3	The word "NONCOMPLIANT" shall mean bid submissions will be eliminated from further evaluation if the submission does not include the required information.		
2.1.1.4	The word "SUBCONTRACTOR" shall mean a person, firm or company hired by the proponent(s) or the successful proponent(s) to perform any portion or all of this bid.		
2.1.1.5	The word "QUALIFIED" shall mean a proponent who is compliant and has included the required information in their bid submission.		
2.1.1.6	BID IRREGULARITY: A deviation between the requirements (terms, conditions, specifications, special instructions) of a bid response for the purposes of this bid; bid irregularities are further classified as major irregularities or minor irregularities. The classification of what is a major irregularity or a minor irregularity shall be the sole discretion of the TVDSB.		
2.1.1.6.1	Major Irregularity: A deviation from the bid request which affects the price, quality, quantity or delivery, and is material to the award. If the deviation is permitted, the proponent could gain an unfair advantage over competitors. The TVDSB will reject any bid submission which contains a major irregularity.		
2.1.1.6.2	Minor Irregularity: A deviation from the bid request which affects form, rather than substance. The effect on the price, quality, quantity or delivery is not material to the award. If the deviation is permitted or corrected the proponent would not gain an unfair advantage over competitors. The TVDSB may permit the proponent to correct a minor irregularity.		
2.2	STRUCTURE OF THIS BID		
2.2.1	Proponents must use the online bid entry system which is available on the internet at:		
2.2.1.1	www.tvdsb.ca		

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2.2.1.2	click on "I'D LIKE TO"		
2.2.1.3	click on "Go to Purchasing"		
2.2.1.4	click on "Bids"		
2.2.1.5	click on "Proceed to inquiry/download page".		
2.2.1.6	Proceed to the bid, click "New" icon		
2.2.1.7	You will be directed to the "TVDSB Client Portal"		
2.2.1.7.1	Proponents that already have a TVDSB Client Portal account:		
2.2.1.7.1.1	Click "TVDSB Login".		
2.2.1.7.1.2	Login using TVDSB Client Portal account and password.		
2.2.1.7.2	Proponents that do not already have a TVDSB Client Portal account:		
2.2.1.7.2.1	Click "Sign up now".		
2.2.1.7.2.2	Read TVDSB Client Portal Disclaimer, scroll to bottom and click "I agree" or "I do not agree".		
2.2.1.7.2.3	If "I do not agree" was clicked, you will not be able to proceed. If "I agree" was clicked, you will be taken to "New Account Application".		
2.2.1.7.2.4	Complete account information and click "Create My Account"		
2.2.1.7.2.5	Click "TVDSB Login".		
2.2.1.7.2.6	Login using new TVDSB Client Portal account and password.		
2.2.1.8	Within the Client Portal click "Open to Bid"		
2.2.1.9	Click on the "New" icon for the bid upon which you will be bidding.		
2.2.1.10	Download the 2023Appendices473.xlsx file to your hard drive.		
2.2.1.10.1	The file contains the following worksheets:		
2.2.1.10	Worksheet A: Terms and Conditions in Excel format		
2.2.1.11	Worksheet B: Requirements in Excel format		
2.2.1.12	Worksheet C: Equipment List in Excel format		
2.2.1.13	Worksheet D: Graffiti Removal Products List in Excel format		
2.2.1.14	Worksheet E: Removal Methodologies and Techniques in Excel format		
2.2.1.15	Worksheet F: Pricing in Excel format		
2.2.1.16	Worksheet G: Staffing in Excel format		
2.2.1.17	Worksheet H: List of TVDSB Schools, Facilities and Education Centres in Excel format		
2.3	RETURN LOCATION		
2.3.1	The bid submission must be returned as a file upload as per 9.3.3.		
2.3.2	Upload of the files as per 9.3.3 is the responsibility of the proponent.		
2.3.3	Submissions received as hardcopies will not be accepted.		
2.3.4	Late bids will not be processed.		
2.4	IMPORTANT DATES		
2.4.1	ISSUE DATE: Wednesday, September 21, 2022		
2.4.4	RETURN DATE and TIME: prior to 12:00:00 noon local time, Wednesday, October 12, 2022		
2.5	QUESTIONS		
2.5.1	All questions pertaining to this bid document are to be addressed to: Angela McManus or Wil Martin , by email to: angela.mcmanus@tvdsb.ca or w.martin@tvdsb.ca . The TVDSB reserves the right to distribute a notice of content of any inquiry and the TVDSB's response to all other registered proponents. All questions pertaining to this bid document must be submitted in writing.		

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2.5.2	Should any questions raised by a proponent necessitate an addendum to this bid document, the addendum will be posted to the TVDSB Web Site.		
2.5.3	All Addenda will be issued at least seven days prior to the closing date. If an addendum is issued within seven days of the closing date, the date will be extended accordingly.		
3.0	CONTRACT TERM / PRICING / TAXES / DELIVERY / PAYMENT		
3.1	CONTRACT TERM		
3.1.1	The term of this agreement shall be for one year, unless otherwise provided herein, terminating on September 30, 2023.		
3.1.2	The TVDSB may, at the end of this contract term, extend the contract for a period of two years in one (1) year increments and will advise the proponent, in writing, of their intentions.		
3.1.3	Proponents should state if your company would agree to extending this contract with the same terms and conditions for a second year ending September 30, 2024.		
3.1.4	Proponents should state if your company would agree to extending this contract with the same terms and conditions for a third year ending September 30, 2025.		
3.2	PRICING		
3.2.1	Proponents must complete the pricing section - Worksheet F		
3.2.2	All charges must be included in the cost of the item. Prices quoted must be for goods and services exactly as specified and in Canadian funds, unless otherwise indicated.		
3.2.3	Prices must/should include delivery, F.O.B. destination. NO AWARDS WILL BE MADE TO FIRMS QUOTING FREIGHT EXTRA.		
3.2.2	It is the intention of the TVDSB to rationalize its supplier base. This contract may be awarded on a per zone basis or on the best cost of various zones. The zones will be determined by the TVDSB. Each proponent agrees to the award on this basis.		
3.3	TAXES		
3.3.1	HST: Where applicable, Harmonized Sales Tax must be shown separately as extra on all invoices in accordance with Canadian and Provincial Government regulations.		
3.4	INVOICING/PAYMENT TERMS		
3.4.1	All invoices must be sent to the appropriate ZONE OFFICE email preferred.		
3.4.2	All invoices must be separated by site and must include the school's name.		
3.4.3	Applicable taxes must be shown as separate line items on all invoices.		
3.4.4	Proponent(s) should indicate any specific payment terms. It is generally expected that payment will be 45 days from receipt of invoice.		
3.4.5	Proponent(s) should state percentage discount for early payment and net payment terms.		
4.0	SPECIFICATIONS/REQUIREMENTS		
4.1	QUALITY		
4.1.1	The determination of equal quality will be based on our internal professional opinions.		
4.1.2	In addition to price, quality and suitability to school use will be among the first considerations. Delivery lead times, service, performance record and the value of the overall award will also be taken into consideration when awarding this contract.		
4.1.3	Any material, equipment, service or work ordered which, in the opinion of the TVDSB, does not completely fulfill the specifications must immediately be removed and/or completed to the specifications or sample quality at the expense of the successful proponent.		

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4.1.4	The successful proponent(s) must carry out all work to the satisfaction of the TVDSB. All trade work is to be performed by appropriately certified staff.		
4.2	REQUIREMENTS		
4.2.1	For each requirement as described in Worksheet B , proponents must place a response in the appropriate column.		
4.3	ENVIRONMENT		
4.3.1	Proponent(s) should include a detailed description of any environmental initiative and how your program would be implemented and benefit TVDSB.		
4.4	SUPPLIER OCCURRENCE REPORTS		
4.4.1	The TVDSB reserves the right at any time during the contract period to evaluate the successful proponents service based on their contract performance.		
4.4.2	The successful proponent will be evaluated based on the evaluation form - Facility Services - Contract Performance Evaluation (available upon request).		
4.4.3	Failure to meet the evaluation criteria may result in termination if performance is deemed unsatisfactory (as set out in Section 5.2.1 - Cancellation of contract / loss of service).		
5.0	TERMS AND CONDITIONS		
5.1	GENERAL TERMS AND CONDITIONS		
5.1.1	Any response submitted to the bid is IRREVOCABLE for 120 days.		
5.1.2	A proponent who has already submitted a bid may submit an addendum in writing and signed by the proponent at any time up to the official closing time. No facsimiles shall be accepted. The last submission shall supersede and invalidate all previous submissions by that proponent as it applies to this bid. Addenda must be submitted to the "Tenders Clerk" in the same manner and within the same time constraints as the bid submission.		
5.1.3	A proponent may withdraw the bid at any time up to the official closing time by letter bearing his/her signature as it is in the submission. Withdrawal requests received after the closing date shall not be permitted. Submission withdrawals must be submitted to the "Tenders Clerk" in the same manner and within the same constraints as a bid submission.		
5.1.4	The issuance of this call for bids shall not constitute any obligation on the part of the TVDSB to any firm or individual who submits a bid.		
5.1.5	The proponent should have satisfactorily fulfilled all relevant obligations as required under the terms and conditions of any previous award in order to be considered as an acceptable proponent.		
5.1.6	The laws of the Province of Ontario shall govern in any dispute occasioned as a result of the performance or non-performance and/or workmanship of a contract issued pursuant to the bid and any dispute arising out of the issuance of and response to this bid.		
5.1.7	The TVDSB reserves the right to withdraw the award of the contract to a successful proponent(s) within 30 days of the award if in the opinion of the TVDSB the successful proponent(s) is unable or unwilling to enter into a form of contract satisfactory to the TVDSB. The TVDSB shall be entitled to do so without any liability being incurred by the TVDSB to the proponent		
5.1.8	The lowest or any bid submission may not necessarily be accepted. The TVDSB reserves the right to decline any or all bid submissions, or to cancel the bid call in whole or in part at any time prior to making an award, for any reason, or no reason, without liability being incurred by the TVDSB to any proponent for any expense, cost, loss or damage incurred or suffered by the proponent as a result of such withdrawal.		

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5.1.9	All costs associated with the preparation of the bid submission will be solely the responsibility of the proponent.		
5.1.10	The TVDSB reserves the right to decline or purchase one or all items in this bid from one supplier or from multiple suppliers.		
5.1.11	All of the terms and conditions of this bid are deemed to be accepted by the proponent and incorporated into the proponent's proposal submission. It is the TVDSB's intention that the Terms and Conditions stated in this bid and the successful proponent's response to this bid will form the contract between TVDSB and the successful proponent(s). Any conflict in the wording of the proponent's invoice and/or sales agreement and the wording of the terms and conditions of this proposal, shall be resolved in favour of the TVDSB and shall be deemed to be incorporated into the proponent's invoice and/or sales agreement.		
5.1.12	The successful proponent(s) must not at any time subcontract any portion of its contract with the TVDSB nor shall it assign the contract without the written permission of the TVDSB. The successful proponent(s) must not, at any time, change subcontractors approved by the TVDSB without written permission of the TVDSB.		
5.1.13	While the TVDSB has used considerable efforts to ensure an accurate representation of information in this bid document, the information contained herein is contained solely as a guideline for proponents. The information is not guaranteed or warranted to be accurate by the TVDSB, nor is it necessarily comprehensive or exhaustive. Nothing in this bid document is intended to relieve proponents from forming their own opinions and conclusions in respect to the matters addressed in this bid document.		
5.1.14	The TVDSB may accept or waive a minor irregularity, or where practical to do so the TVDSB may as a condition of bid acceptance request a proponent to correct a minor irregularity with no change in bid price. Items of non compliancy on any bid submissions which do not strictly comply with the provisions, procedures and requirements of this bid, or are incomplete, ambiguous, or which contain errors, alterations, misleading information, omissions, or irregularities of any kind, may be rejected and disqualified at the discretion of the TVDSB. All proponents agree to provide all such additional information as, and when requested, at their own expense, provided no proponent in supplying any such information shall be allowed, in any way to change the pricing or other cost quotations originally given in its bid submission or in any way materially alter or add to the solution originally proposed.		
5.1.15	All TVDSB policies, procedures and regulations must be adhered to by the successful proponent(s).		
5.1.15.1	Smoking is prohibited in all TVDSB buildings and on all TVDSB property.		
5.1.15.2	Some TVDSB sites are equipped with video surveillance cameras.		
5.1.15.3	The successful proponent(s) is obliged to cooperate with all recycling and environmental procedures and initiatives established by government, the TVDSB and each school.		
5.1.16	The successful proponent(s) will reimburse the TVDSB for any damages through negligence or wilful acts of any of the successful proponent(s)' employees or contracted staff.		
5.1.17	The successful proponent(s)' employees and contracted staff shall not be considered TVDSB employees and shall not represent themselves as an agent of the TVDSB nor be eligible for any of the benefits provided to TVDSB employees.		
5.1.18	The TVDSB reserves the right to demand the removal of any successful proponent's employees or contracted staff engaged in this contract if, in the TVDSB's opinion, their conduct has been of an unacceptable nature.		

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5.1.19	The successful proponent(s) will be responsible for seeing that regular supervision is maintained over all working personnel. It is the proponent's responsibility to see that all their activities are properly coordinated with the TVDSB's operations and modify assignments as required.		
5.1.20	This bid document is being issued pursuant to the TVDSB's Purchasing Policies and Procedures.		
5.2	CANCELLATION OF CONTRACT / LOSS OF SERVICE		
5.2.1	The TVDSB reserves the right to terminate this contract with 30 days written notice if, in its opinion, the successful proponent(s) fails to meet the terms and conditions of the contract. Notwithstanding the termination of the contract, the successful proponent(s) shall remain responsible for its obligations under this contract up to the date of termination. The TVDSB reserves the right to commence an action in a court of competent jurisdiction against the successful proponent(s) for damages that result from the breach of the terms and conditions of the contract, by the successful proponent(s).		
5.2.2	The TVDSB shall have the right to retain and set off from any monies payable to the successful proponent(s) under the contract the total outstanding amount from time to time and for all damage claims by the TVDSB or any third parties arising out of this contract which have not been resolved by the successful proponent(s) or its insurer.		
5.2.3	The TVDSB reserves the right to withhold monies owing under a contract to the value of the obligation to a maximum of the monies owing to the successful proponent(s) for any indebtedness of the supplier that may impact on the TVDSB.		
5.2.4	The successful proponent(s) shall be responsible for ensuring continuous delivery of the goods and services in the event of a labour disruption by either, the successful proponent(s), the TVDSB's staff or third party interruptions.		
5.2.5	In the event that the successful proponent(s) becomes insolvent, and/or the successful proponent(s) is unable or unwilling to provide the contracted service for a period of more than 30 consecutive days during the period of the contract, the TVDSB shall have the right to replace the successful proponent(s) with another service provider suitable to the TVDSB in addition to all of its other rights pursuant to the term of this bid.		
5.3	PRIVACY AND SECURITY STANDARDS FOR THE COLLECTION, USE AND RETENTION OF PERSONAL INFORMATION		
5.3.1	The successful proponent(s) is responsible to comply with Canadian and Ontario privacy legislation (MFIPPA, PIPEDA, PHIPA).		
5.3.2	The successful proponent(s) is responsible to ensure employees are trained on the appropriate use and safeguarding of personal information.		
5.3.3	The successful proponent(s) will collect personal information only as defined in the agreement and authorized by the board.		
5.3.4	The successful proponent(s) may only use personal information for the purpose defined by the agreement/board, and no other purpose.		
5.3.5	The successful proponent(s) acknowledges the personal information collected is owned by the board.		
5.3.6	Where requested by the board, the successful proponent(s) agrees to the transfer of data upon request, or upon completion of the term of the tender/contract or upon the dissolution of the tender/contract to ensure there is no interruption of service.		
5.3.7	For web-based services and where applicable, the successful proponent(s) must notify users when cookies are used as part of the provided service.		

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5.3.8	The successful proponent(s) must notify the board of any third party data processors, subcontractors or services that the successful proponent(s) may contract for the provision of services as identified in this agreement.		
5.3.9	The successful proponent(s) ensures that all its third party service providers handling personal information, e.g., data processors and subcontractors, only collect, hold, process, use, store and/or disclose personal information for the purpose of providing the service and for no other purpose.		
5.3.10	The successful proponent(s) ensures that its third party service providers, e.g., data processors and subcontractors, are obligated to have equivalent or better security safeguards for personal information.		
5.3.11	The successful proponent(s) retains data for a period as determined by the board (indefinite retention is not acceptable) and agrees to securely dispose of data at the end of the prescribed retention period.		
5.3.12	If requested, the successful proponent(s) shall provide a written and signed attestation confirming the secure destruction of all personal documentation as agreed upon or directed by the board.		
5.3.13	The successful proponent(s) uses industry-standard technical and physical safeguards to protect data from loss, theft, unauthorized access or inadvertent disclosure. Safeguarding methods include, but are not limited to, access controls, encryption of data at rest and during transition, and up-to-date security practices.		
5.3.14	The successful proponent(s) performs regular security audits and/or threat risk assessments and will make available results upon request.		
5.3.15	The successful proponent(s) has a breach response protocol in place that includes immediate notification to the board in the event there is a data breach.		
5.3.16	The successful proponent(s) will require their third parties services to notify the proponent and in turn the board in the event of a breach of board data.		
5.3.17	The successful proponent(s) will cooperate with the board in the event of a regulatory investigation (i.e., breach investigation by the Information Privacy Commissioner).		
5.3.18	The successful proponent(s) will notify the board when the vendor makes material changes to their security measures/practices that affect how personal information is handled.		
5.4	ACCESSIBILITY FOR ONTARIANS WITH DISABILITIES		
5.4.1	The successful proponent shall comply with the provisions of the Accessibility for Ontarians with Disabilities Act, 2005, and the regulations thereunder with regard to the provision of its goods or service to persons with disabilities. The proponents acknowledge that pursuant to the Accessibility for Ontarians with Disabilities Act, 2005, the Board must, in deciding to purchase goods or services through its procurement process, consider the accessibility for persons with disabilities to such goods or services. This legislation can be accessed through the following link to the Government of Ontario's website: http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_05a11_e.htm		
5.5	HUMAN RIGHTS AND CHILD LABOUR LAWS		
5.5.1	Any infringement on human rights, but namely those of children, is of considerable concern to the TVDSB. Proponents wishing to do business with the TVDSB are asked to promote the purchase of goods from companies that operate in full compliance with the laws of their respective countries and with all applicable child labour laws, rules and regulations related to hiring, wages, hours worked, overtime and working conditions.		

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5.5.2	Proponents should indicate your firm's policy and present practices and procedures in place to encourage promotion of this objective.		
5.5.3	For proponents information the web site address of the International Labour Organization and its objectives toward the abolition of child labour is:		
5.5.3.1	http://www.ilo.org		
5.6	HEALTH, SAFETY REGULATIONS		
5.6.1	All equipment requiring approval (Hydro One, C.S.A., ULC., etc.) must be completely assembled and must bear a label showing approval of assembly prior to delivery. The TVDSB shall not accept any equipment that has not been inspected and approved. If not so approved, the TVDSB reserves the right to invoice the successful proponent(s) for the cost of certification/replacement.		
5.6.2	Every person who supplies any machine, device, tool, equipment or service to the TVDSB must ensure that the machine, device, tool, equipment or service complies with the Occupational Health and Safety Act and Regulations of Industrial Establishments. The burden of proof rests with the supplier.		
5.6.3	The Ministry of Education and Training and the Ministry of Health provides regulations specifying which substances/products are not acceptable. If applicable, the successful proponent(s) must supply MATERIAL SAFETY DATA SHEETS providing us with the breakdown of components for any products used in our facilities with every shipment.		
5.6.4	The Occupational Health and Safety Act describes the responsibilities of an employer. The TVDSB requires contractors maintain procedures, training and enforcement so that the responsibilities are carried out at our workplace. The contract shall abide by and strictly adhere to the regulations and conditions set out and laid down by the most current versions of the Occupational Health and Safety Act, 1990, Chapter 0-1. Their workers must be trained in WHMIS in accordance with Occupational Health and Safety Act Regulations. They must adhere to all of the TVDSB's Health and Safety Policy, Procedures and Guidelines and Municipal Bylaws.		
5.6.5	No supplier will be awarded any product that requires a Material Safety Data Sheet unless the proponent complies with the conditions above.		
5.6.6	The TVDSB reserves the right to request a copy of a proponent's Health and Safety Policy, Procedures and Guidelines.		
5.7	WORKPLACE SAFETY AND INSURANCE BOARD		
5.7.1	The successful proponent(s) must ensure that all workers are covered by the Workplace Safety and Insurance Board for the duration of this contract.		
5.7.2	The successful proponent(s) must furnish a Certificate of Clearance from the Workplace Safety and Insurance Board as evidence that all returns have been made and all necessary assessments have been paid as required, or levied, by the Workplace Safety and Insurance Board. This certification is to be furnished prior to the commencement of this contract. The good standing must be maintained throughout the contract. It is the responsibility of the Contractor to ensure that the Workplace Safety and Insurance Board Certificate is updated every sixty (60) days. The TVDSB reserves the right to request proof of coverage any time throughout the duration of the contract.		
5.7.3	All workplace injuries or accidents on TVDSB property must be reported by the successful proponent(s) to the TVDSB's representative within 24 hours.		
5.8	COMMERCIAL LIABILITY INSURANCE		

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5.8.1	The successful proponent(s) must be covered by Commercial General Liability Insurance throughout the term of the contract. Each proponent must state if it has Commercial General Liability Insurance Coverage.		
5.8.2	Each proponent should show proof with the submission of this bid that upon the award of this contract that it will be covered by Commercial Liability Insurance coverage with limits of \$5 million per occurrence for liability (by way of primary coverage and/or Umbrella Coverage and/or otherwise), arising at law for damages caused by reason of bodily injury (including death) or damage to property by its employees or subcontractors. If the proponent does not presently have \$5 million per occurrence of Commercial Liability Insurance coverage, the proponent shall provide a written assurance from his insurer or agent on the insurer's or agent's letterhead that liability insurance limits will be increased to \$5 million per occurrence from the commencement of the contract should the contract be awarded to the proponent. The successful proponent(s) further agrees to maintain good standing throughout the term of the contract. The TVDSB reserves the right to request proof of coverage any time throughout the duration of the contract.		
5.8.2.1	This liability policy shall contain the following coverage:		
5.8.2.2	Personal Injury and Property Damage		
5.8.2.3	Non-Owned Automobile Liability		
5.8.2.4	Owners and Contractors Protective Coverage		
5.8.2.5	Contractual Liability		
5.8.2.6	Broad Form Property Damage		
5.8.2.7	Products and Completed Operation Insurance		
5.8.2.8	Contingent Employees Liability		
5.8.2.9	Cross Liability Clause and Severability of Interest Clause		
5.8.3	Upon an award to the successful proponent(s) by the TVDSB, the successful proponent(s) shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damages and personal injuries, including accidental death, caused by the successful proponent(s) or its employees or subcontractors during the performance of its obligations under the contract.		
5.8.4	The successful proponent(s) agrees to indemnify, hold harmless and defend the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason or injury (including death) or damage to any property arising out of negligent or wilful acts on the part of the successful proponent(s) or any of its representatives or employees or subcontractors in the execution of the work performed or from defects in the equipment supplied.		
5.9	MOTOR VEHICLE LIABILITY INSURANCE		
5.9.1	Proponents must state if its own vehicles and/or those vehicles owned by its employees or subcontractors shall operate on the property of the TVDSB.		

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5.9.2	In the event of an affirmative answer to 5.9.1, the successful proponents must be covered by Automobile Liability Insurance through the term of the Contract. If the proponent's employees or subcontractors will operate their own vehicles during the contract then they must maintain the same Automobile Liability Coverage as the proponent. Each proponent must state if it or its employees or subcontractors have Automobile Liability Insurance Coverage. Sub clauses 5.9.3 to 5.9.4 also apply to those employees or subcontractors who operate their own automobiles on the property of the TVDSB.		
5.9.3	Proponents should show proof with the submission of this bid, that upon the award of this contract that it will be covered by Automobile Liability Insurance with coverage limits of \$2 million commercial and \$1 million on all personally owned vehicles per occurrence for liability arising at law for damages caused by reason or bodily injury (including death) or damage to property by its employees or subcontractors. If the proponent does not presently have \$2 million per occurrence of Automobile Liability Insurance Coverage, the proponent shall provide a written assurance from his insurer or agent on the insurer's or the agent's letterhead that liability insurance limits will be increased to \$2 million for commercial Vehicles and \$1 million for personally owned vehicles per occurrence from the commencement of the contract and annually thereafter for the term of the contract, should the contract be awarded to the proponent. The successful proponent(s) further agrees to maintain that good standing throughout the term of the contract.		
5.9.3.1	The TVDSB reserves the right to request proof of coverage anytime throughout the duration of the contract. This liability policy shall contain the following coverage:		
5.9.3.2	Third Party Liability Coverage in the form of OAP-1		
5.9.4	Upon an award to the successful proponent(s) by the TVDSB, the successful proponent(s) shall be required to submit certification in a form satisfactory to the TVDSB of the above-mentioned coverage to protect the TVDSB against claims for property damage and personal injuries, including accidental death, caused by the successful proponent(s) or its employees or subcontractors during the performance of its obligations under the contract by way of the ownership or operation of an automobile.		
5.9.5	The successful proponent(s) agrees to indemnify, hold harmless, and defend, the TVDSB from and against any and all liability for loss, damage and expense, which the TVDSB may suffer or for which the TVDSB may be held liable by reason of injury (including death) or damage to any property arising out of negligence on the party of the successful proponent(s) or any of its representatives or employees by way of the ownership or operation of an automobile.		
6.1	REFERENCES		
6.1.1	New proponents must provide a minimum of three references where you have successfully provided goods and or services similar to this bid document. The reference must contain the following information:		
6.1.1.1	Reference 1 - Company Name:		
6.1.1.2	Reference 1 - Address:		
6.1.1.3	Reference 1 - Contact Name:		
6.1.1.4	Reference 1 - Phone Number:		
6.1.1.5	Reference 1 - Fax Number:		
6.1.1.6	Reference 1 - e-mail address:		
6.1.1.7	Reference 2 - Company Name:		

FIRM NAME : _____

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THAMES VALLEY DISTRICT SCHOOL BOARD
2023 - GRAFFITI REMOVAL SERVICES
WORKSHEET A - TERMS AND CONDITIONS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
6.1.1.8	Reference 2 - Address:		
6.1.1.9	Reference 2 - Contact Name:		
6.1.1.10	Reference 2 - Phone Number:		
6.1.1.11	Reference 2 - Fax Number:		
6.1.1.12	Reference 2 - e-mail address:		
6.1.1.13	Reference 3 - Company Name:		
6.1.1.14	Reference 3 - Address:		
6.1.1.15	Reference 3 - Contact Name:		
6.1.1.16	Reference 3 - Phone Number:		
6.1.1.17	Reference 3 - Fax Number:		
6.1.1.18	Reference 3 - e-mail address:		
6.2	ADMINISTRATION and ORGANIZATION		
6.2.1	The TVDSB reserves the right at any time after the closing date, to request from any proponent evidence of its financial standing and stability, including that of each of its officers, directors and principals. All proponents agree to provide at their own expense all such above-related information as may be requested by the TVDSB within four (4) days of the date of any such request.		
6.2.2	Proponents are required to list any and all pending or ongoing legal claims or disputes where the proponent could individually or in combination with other claims, suffer a potential economic loss greater than \$100,000.00.		
6.2.3	Proponents should state location of their distribution centre.		
6.2.4	Proponents must state if their employees service sites wearing uniforms.		
6.2.5	Proponents must state if their employees carry photo identification.		
6.2.6	Proponents must state if the staff involved in the execution of this contract are employees or sub-contractors.		
7.0	BID SUBMISSION		
7.1	PROPONENT'S RESPONSE GUIDE		
7.1.1	Each bid submission should be structured using only the criteria identified in this bid document. When submitting bids, proponents should use the same numbering format, as on this bid document.		
7.1.2	The bid submission must include:		
7.1.2.1	Completed "2023Appendices437.xlsx" file in Excel format.		
7.1.2.2	Signed copies of all Worksheets in .pdf format.		
7.1.3	Failure to respond in electronic format will deem the bid noncompliant.		
7.1.4	The specifications and pricing section of the bid submission should not make reference to supplemental materials.		
7.1.5	Supplemental materials will not qualify as substitutes for direct responses to the bid's requirements unless specifically requested.		
8.0	AWARD		
8.1	EVALUATION PROCESS		
8.1.1	An evaluation committee will be established to evaluate bid submissions.		
8.1.2	All bid submissions will first be evaluated on their compliance with the requirements of this bid document.		

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THAMES VALLEY DISTRICT SCHOOL BOARD
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ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
8.1.3	All compliant bid submissions will be evaluated by a TVDSB evaluation committee based on the following evaluation criteria:		
8.1.3.1	Price		
8.1.3.2	Compliance with Specifications		
8.1.4	Compliant proponents may be requested to make a presentation of their bid for clarification only. No alteration of your submission will be permitted. Notification will be given to qualified proponents as to the time and place. The presentation shall be at the expense of the proponent.		
8.1.5	Delivery, lead times, service, performance record, and the value of the overall award will also be taken into consideration when awarding this contract.		
8.1.6	The determination of equal quality will be based on our internal professional opinions.		
8.1.7	In the event of a tie score the TVDSB will resolve the tie by a draw. The names of the tie proponents will be entered into the draw. All parties will have representation when the draw takes place.		
8.2	AWARD AND NOTIFICATION OF CONTRACT		
8.2.1	The results of this bid will be posted to the TVDSB web site as soon as decisions have been made:		
8.2.1.1	www.tvdsb.ca		
8.2.1.2	click on "I'D LIKE TO"		
8.2.1.3	click on "Go to Purchasing"		
8.2.1.4	click on "Bids"		
8.2.1.5	click on "Proceed to inquiry/download page".		
8.2.1.6	Scroll to the end of the document, click "Proceed to inquiry/download page."		
8.2.1.7	Proceed to the Bid, click "Results" (check mark.)		
8.2.1.8	View documents in PDF format.		

Angela McManus
Purchasing Department

Lori-Ann Pizzolato
Chairperson

FIRM NAME : _____

SIGNATURE : _____

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
9.0	ELECTRONIC BIDDING INSTRUCTIONS		
9.1	DOWNLOADING BID DOCUMENTS		
9.1.1	All documents are available from the TVDSB Web Site at www.tvdsb.ca		
9.1.2	click on "I'D LIKE TO"		
9.1.3	click on "Go to Purchasing"		
9.1.4	click on "Bids"		
9.1.5	Read "Electronic Bidding Instructions, Inquiry Instructions, Bid Document Download Instructions".		
9.1.6	click on "Proceed to inquiry/download page".		
9.1.7	Click on the "Name of the Bid" to view documents in PDF format.		
9.1.8	Click on the "NEW" logo to be directed to the TVDSB Client Portal.		
9.1.9	Follow log in instructions beginning with item 2.2.1.7.		
9.2	COMPUTER SYSTEM REQUIREMENTS		
9.2.1	To use the electronic system, proponents must be using Microsoft Internet Explorer.		
9.3	BID WORKSHEETS		
9.3.1	Download the file "2023Appendices473.xlsx from the Associated Files.		
9.3.1.1	The file contains the following worksheets:		
9.3.1.2	Worksheet A: Terms and Conditions Response in Excel format - Electronic response required		
9.3.1.3	Worksheet B: Requirements in Excel format - Electronic response required		
9.3.1.4	Worksheet C: Equipment List in Excel format - Electronic response required		
9.3.1.5	Worksheet D: Graffiti Removal Products List in Excel format - Electronic response required		
9.3.1.6	Worksheet E: Removal Methodologies and Techniques in Excel format - Electronic response required		
9.3.1.7	Worksheet F: Pricing in Excel format - Electronic response required		
9.3.1.8	Worksheet G: Staffing in Excel format - Electronic response required		
9.3.1.9	Worksheet H: List of TVDSB Schools, Facilities and Education Centres		
9.3.2	Complete the worksheets.		
9.3.2.1	Do not convert the worksheets to a different file format (i.e. Word, .pdf, etc.). They must be uploaded to us in Excel format.		
9.3.2.2	Do not modify the Excel files by adding or deleting rows or columns, etc.		
9.3.3	Print and sign all worksheets. The printed and signed copies must be returned as hardcopies.		
9.3.4	Upload files back to us using the "Your Uploaded Files for this Tender" area.		
9.6	BID REPORT		
9.6.1	The "Bid Report" button must be clicked to initiate the transfer of any uploaded files into our system. Note that the generation of the bid report is confirmation that a bid has been received. It is not necessary to submit the bid report as a hard copy.		
10.0	SIGNATURE PAGE		
10.1	This section must be completed, signed, scanned, and included with your submission for your bid to be accepted.		
10.2	I hereby acknowledge and agree that I have read and completed all of the preceding Contract Terms and Conditions and all Appendices. All required Appendices are included in our bid submission.		
10.3	I/We the undersigned are duly authorized to execute this Bid Submission on behalf of:		
10.4	NAME (Please print):		
10.5	TITLE:		

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THAMES VALLEY DISTRICT SCHOOL BOARD
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WORKSHEET A - TERMS AND CONDITIONS

ITEM NO.	TERMS AND CONDITIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
10.6	SIGNATURE:		
10.7	FIRM NAME:		
10.8	State the legal entity that your organization operates under:		
10.8.1	Proprietorship		
10.8.2	Partnership		
10.8.3	Corporation		
10.9	If your organization is incorporated, proponents must state the jurisdiction in which the corporation was originally incorporated in:		
10.9.1	Name of each individual Partner or Correct Legal Name of Corporation:		
10.9.2	E-MAIL ADDRESS:		
10.9.3	ADDRESS:		
10.9.4	INTERNET ADDRESS:		
10.9.5	TELEPHONE NO.:		
10.9.6	FAX NO.:		
10.10	If subcontracting , proponents must provide the correct legal name for any sub contractor, their full personal name and address, telephone number, fax number, as well as the name(s) of appropriate contact persons (with whom the TVDSB may consult regarding this bid with whom the proponent enters into a contract(s) with to carry out any portion of this contract:		
10.10.1	Firm Name:		
10.10.2	Firm Address:		
10.10.3	Telephone Number:		
10.10.4	Fax Number:		
10.10.5	E-MAIL ADDRESS:		

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THAMES VALLEY DISTRICT SCHOOL BOARD
2023 - GRAFFITI REMOVAL SERVICES
WORKSHEET B - REQUIREMENTS

ITEM NO.	SPECIFICATIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
B.1	SCOPE OF WORK		
B.1.1	The standard of graffiti removal and surface re-coating described in this tender and detailed herein, are the minimum acceptable levels within which all areas shall be maintained. The proponent shall be required to use environmentally preferred products for the removal of graffiti. Any items referred to generally which may require more specialized consideration will be interpreted on an individual basis by and to the satisfaction of the TVDSB. Any, and all work performed by the proponent shall be subject to inspection and approval of the TVDSB.		
B.2	REQUIREMENTS		
B.2.1	The removal method shall not harm, deface or mark the surface.		
B.2.2	The proponent shall determine which method of removal is best suited for the location and surface. The removal shall not leave shadows or ghosts and shall not follow the pattern of the graffiti such that letters or similar shapes remain apparent on the surface after the paint, marker or similar graffiti markings have been removed.		
B.2.3	The proponent shall ensure that all work sites are swept clean of any debris resulting from the graffiti removal work.		
B.2.4	The proponent understands and accepts that the locations included are subject to increase graffiti activity throughout the term of the contract and no additional compensation may be claimed for such increase.		
B.2.5	Graffiti removal must not be done during regular school hours unless prior permission has been granted by the applicable Maintenance Supervisor or the Principal of the school. If permission is granted by the applicable Maintenance Supervisor or school Principal to remove graffiti during school hours, all work must be stopped while children are at play in the immediate area of the removal. Immediate area means removal will not be operating within 61 meters (200 feet) of the occupied play area.		
B.3	PHOTOGRAPHIC EVIDENCE		
B.3.1	The Successful Proponent is required to take digital photographic evidence for all removals.		
B.3.2	These photographs must show all areas before and after work has been complete. The pictures should be taken with a viewpoint that allows TVDSB representatives to identify and locate the Graffiti on a structure. The pictures should also show sufficient details to determine size and possibly be used to identify the vandal. Multiple photographs per location may be required to fulfill these requirements.		

FIRM NAME: _____

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THAMES VALLEY DISTRICT SCHOOL BOARD
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WORKSHEET B - REQUIREMENTS

ITEM NO.	SPECIFICATIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
B.3.3	The file names of these photographs should include the work order number, name of the location and the date(s), which the work was carried out. Each picture taken should be both date and time stamped. The time stamp on the first picture of the day will be used to help verify the crew start time, whereas the time stamp on the last picture of the day will be used to help verify the crew finish time.		
B.3.4	All records and digital photographs will become the property of TVDSB and must be emailed to the Maintenance Supervisor listed on the work order when the work order is complete.		
B.4	URGENT GRAFFITI REMOVAL		
B.4.1	Urgent Graffiti Removal is Graffiti that the TVDSB deems specifically offensive and requires immediate removal due to sensitive nature of the Graffiti. Urgent Graffiti Removal requires that it be removed within 2 hours from call of service .		
B.4.2	Commencement time will begin when the Successful Proponent arrives at the site. Work shall be considered complete when services described in the work order, written or verbal, are complete, and the before and after photo's are emailed to the applicable Maintenance Supervisor.		
B.4.3	The TVDSB's representative will contact the Successful Proponent and inform them of the need for Urgent Graffiti Removal or the work order will specify that the removal is urgent.		
B.4.4	Upon being notified, the Successful Proponent shall make arrangements to have the Graffiti removed per B2.2 . This work may be required outside of regular business hours.		
B.4.5	Successful Proponent shall immediately contact the applicable Maintenance Supervisor or its representative to inform them of the successful removal of the Graffiti.		
B.4.6	All Graffiti not specifically identified as Urgent Graffiti Removal by the applicable Maintenance Supervisor or TVDSB representatives shall be deemed as regular Graffiti.		
B.5	GRAFFITI REMOVAL BY SODA BLASTING, SODA AND WATER, OR EQUIVALENT PRE-APPROVED MEDIA		
B.5.1	Graffiti must be removed by Sodium Bicarbonate or Calcium Carbonate or pre-approved equivalent method (equivalents will not be considered or approved until after the Proposal closing), blasting using a minimum 250 Cubic feet per minute (CFM) compressor with related blasting equipment.		
B.5.2	Commencement time will begin when the Successful Proponent arrives at the site. Work shall be considered complete when services described in the work order, written or verbal, are complete, and the before and after photo's are emailed to the applicable Maintenance Supervisor.		

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THAMES VALLEY DISTRICT SCHOOL BOARD
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WORKSHEET B - REQUIREMENTS

ITEM NO.	SPECIFICATIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
B.5.3	The Successful Proponent shall clean all types of surfaces with appropriate methods to insure a high level of cleanliness and to avoid damage to the surfaces.		
B.5.4	Following the completion of the work, the Successful Proponent will be expected to clean the relevant area properly such as sweeping up, vacuuming or raking of blasting media.		
B.5.5	All waste shall be disposed at an appropriate MOE site at the Successful Proponents expense.		
B.5.6	Where Soda Blasting is required on surfaces with distinguishable panels or pieces (i.e. fencing, rock walls, concrete panels, brick walls, or other amenities) the entire panel or piece shall be cleaned to retain a uniform colour.		
B.5.7	Where no distinguishable panels or pieces exist, the cleaned area shall be rectangular in appearance.		
B.6	GRAFFITI REMOVAL BY CHEMICAL		
B.6.1	Commencement time will begin when the Successful Proponent arrives at the site. Work shall be considered complete when services described in the work order, written or verbal, are complete, and the before and after photo's are emailed to the applicable Maintenance Supervisor.		
B.6.2	All removal personnel must be trained in proper application and safety precautions and procedures of chemicals used. It is up to the Successful Proponent to determine the chemical they chose to complete the removal effectively.		
B.6.3	All chemical residue and run-off must be completely reclaimed and disposed of properly at a hazardous waste disposal site in compliance with the Ministry of the Environment Guidelines.		
B.6.4	SDS for all hazardous materials used for removal must be on site at the time of Graffiti Removal		
B.6.5	The TVDSB is not specifying how the chemical disposal is to be accomplished, just that it must be completed in compliance with the Ministry of Environment guidelines. It is up to the Successful Proponent to know and follow all the guidelines.		
B.6.6	The Successful Proponent shall protect all surrounding surfaces and foliage from chemical spillage or contamination		
B.6.7	All chemical products to be utilized in the award of any work must be PRE-APPROVED by the TVDSB designated representative. Any changes to the products utilized during the term of the award by the Successful Proponent must be PRE-APPROVED by the TVDSB.		

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THAMES VALLEY DISTRICT SCHOOL BOARD
2023 - GRAFFITI REMOVAL SERVICES
WORKSHEET B - REQUIREMENTS

ITEM NO.	SPECIFICATIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
B.6.8	The TVDSB will pre-approve the use of chemicals which are environmentally responsible and are designed to complete the safe removal of Graffiti. M.S.D.S sheets for products that may be required in more demanding circumstances should also be included; however, the use of all products must be pre-approved.		
B.6.9	The Successful Proponent shall be responsible for the security of all chemicals and other materials while on-site.		
B.6.10	All chemical containers are to be kept tightly closed when not in use. All empty containers must be kept sealed and disposed of off-site by the Successful Proponent. All chemicals are to be handled as per all WHIMS and SDS instructions.		
B.6.11	The Successful Proponent shall ensure that all work will be performed, and all wastes will be contained and disposed of in accordance with Environmental Protection Act Regulation 347.		
B.7	GRAFFITI REMOVAL BY PAINT OVER		
B.7.1	Paint over will only be requested if Graffiti is on a small portion (less than 20%) of the structure or surface area.		
B.7.2	Commencement time will begin when the Successful Proponent arrives at the site. Work shall be considered complete when services described in the work order, written or verbal, are complete, and the before and after photo's are emailed to the applicable Maintenance Supervisor.		
B.7.3	Paint Over shall be done when determined by the applicable Maintenance Supervisor or their designate		
B.7.4	Methods shall include compressor spray painting & airless spray painting and brushing and rolling.		
B.7.5	Surfaces that may be painted over include those of a smooth uniform texture and of constant and uniform colour. The decision as to which method of Graffiti Removal to use shall be at the discretion of the applicable Maintenance Supervisor.		
B.7.6	Where paint over is required on surfaces with distinguishable panels or pieces (i.e. fencing) the entire panel or piece shall be painted to retain a uniform colour. Where no distinguishable panels or pieces exist, the painted over area shall be rectangular in appearance.		
B.7.7	The colour of paint used in the paint over shall closely match the colour of the surface being painted over.		
B.8	PAINT SUPPLY		
B.8.1	The paint used for Graffiti paint over shall closely match the colour the surface being painted over.		

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THAMES VALLEY DISTRICT SCHOOL BOARD
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WORKSHEET B - REQUIREMENTS

ITEM NO.	SPECIFICATIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
B.8.2	The Successful Proponent shall obtain a colour sample and paint a test patch in an inconspicuous location. The applicable Maintenance Supervisor must approve the colour match, quality, and performance of the paint prior to the Graffiti Paint Over.		
B.9	CONTRACT PERFORMANCE EVALUATION		
B.9.1	The TVDSB reserves the right at any time during the contract period to evaluate the successful proponents service based on their contract performance.		
B.9.2	If TVDSB deems the removal of graffiti is unacceptable, TVDSB has the right to hire the next lowest bidder to remove the graffiti.		
B.9.3	The successful proponent will be evaluated based on the evaluation form - Facility Services - Contract Performance Evaluation (available upon request).		
B.9.4	Failure to meet the evaluation criteria may result in termination if performance is deemed unsatisfactory (as set out in Section 5.2.1 - Cancellation of contract / loss of service).		
B.10	LABOUR/EQUIPMENT/MATERIALS		
B.10.1	The Successful Proponent shall provide responsible, competent, and experienced staff to perform the work. Staff shall have special training in removal procedures and work in a professional manner with a minimum of interference to the public and TVDSB students and staff. All removal, spray and other equipment utilized by the proponent shall be maintained in a safe and mechanically sound condition.		
B.11	SPECIAL EQUIPMENT		
B.11.1	Costs relating to special equipment such as scissors lifts, booms or specialty scaffolding shall not be included in this Tender. If the use of such equipment is warranted, the Successful Proponent must submit a written quote for the required equipment to the applicable Maintenance Supervisor for approval prior to use of the equipment.		
B.12	QUALITY CONTROL		
B.12.1	It will be the responsibility of the Successful Proponent to ensure that product quality is maintained to specification requirements. Products may be randomly tested at the expense of the TVDSB. Should a product fail to meet the specified standards, the proponent will be responsible for all expenses incurred in the testing and return of defective material.		
B.13	PRICING AND INVOICING		
B.13.1	Prices must include travel time, mileage, fuel, shop charges, truck charges, all necessary labour, equipment, materials, tools, supplies, and all other requirements necessary for the commencement, performance and completion of services as described.		

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THAMES VALLEY DISTRICT SCHOOL BOARD
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WORKSHEET B - REQUIREMENTS

ITEM NO.	SPECIFICATIONS	WILL COMPLY/WILL NOT COMPLY	COMMENT
B.13.2	All invoices must include a detail description of the type of service preformed including digital photographs as outlined in B.3 , referencing the applicable work order number and must be emailed to the applicable Maintenance Zone account as follows:		
B.13.3	Maintenance Zone 1 (mz1@tvdsb.ca), Maintenance Zone 2 (mz2@tvdsb.ca), Maintenance Zone 3 (mz3@tvdsb.ca), Maintenance Zone 4 (mz4@tvdsb.ca), Maintenance Zone 5 (mz5@tvdsb.ca)		
B.14	EXPECTATIONS		
B.14.1	Employees, equipment and vehicles of the proponent shall be neat. Vehicle identification shall consist of at least the company's name and telephone number.		
B.15	ENVIRONMENTAL ISSUES:		
B.15.1	The proponent is responsible for providing water when performing removals away from available water taps. i.e. a lock-up at the back corner of a field.		
B.15.2	The proponent is responsible for ensuring that the cleaning techniques and methodologies are environmentally safe.		
B.15.3	All Graffiti Removal should be carried out using proven environmentally sound practices when possible.		
B.15.4	The proponent shall handle, store and dispose of hazardous materials and hazardous waste in accordance with all Municipal, Provincial and Federal regulations. The proponent will prevent the discharge of hazardous materials or hazardous waste into the environment in concentrations that violate government regulations.		
B.15.5	The proponent shall not wash down any of its equipment on any TVDSB property unless it has been granted permission and/or where it is lawful to do so.		
B.15.6	The proponent shall provide the TVDSB with all applicable SDS for the products intended to be used.		
B.16	ADDITIONAL SERVICES:		
B.16.1	Describe any additional service(s) that you could provide not otherwise set out herein.		
B.16.2	Describe if and how graffiti removal can be done with your own power and water supply.		
B.17	STAFFING		
B.17.1	State staff requirements and training. (See Worksheet G - Staff).		

FIRM NAME: _____

SIGNATURE: _____

THAMES VALLEY DISTRICT SCHOOL BOARD
2023 - GRAFFITI REMOVAL SERVICES
WORKSHEET C - EQUIPMENT LIST

LIST THE MINIMUM AMOUNT OF EQUIPMENT AND VEHICLES THAT WOULD BE DEDICATED TO THIS CONTRACT:						
ITEM NO.	QUANTITY	DESCRIPTION OF EQUIPMENT	MAKE	MODEL	AGE	CURRENTLY OWNED (YES/NO)
C1						
C2						
C3						
C4						
C5						
C6						
C7						
C8						
C9						
C10						

FIRM_____

SIGNATURE_____

THAMES VALLEY DISTRICT SCHOOL BOARD
2023 - GRAFFITI REMOVAL SERVICES
WORKSHEET D - GRAFFITI REMOVAL PRODUCTS

LIST TYPICAL GRAFFITI REMOVAL PRODUCTS TO BE USED AND ATTACH WHMIS MATERIAL SAFETY DATA SHEETS WHERE				
ITEM NO.	PRODUCT DESCRIPTION	MANUFACTURER	PRODUCT NUMBER	SDS ATTACHED YES/NO
D1				
D2				
D3				
D4				
D5				
D6				
D7				
D8				
D9				
D10				

FIRM NAME_____

SIGNATURE_____

THAMES VALLEY DISTRICT SCHOOL BOARD
2023 - GRAFFITI REMOVAL SERVICES
WORKSHEET E - REMOVAL METHODOLOGIES AND TECHNIQUES

DESCRIBE METHODOLOGIES AND TECHNIQUES USED TO REMOVE GRAFFITI FROM THE FOLLOWING SURFACES:			
ITEM NO.	POROUS	NON-POROUS	PAINTED
E1			
E2			
E3			
E4			
E5			
E6			
E7			
E8			
E9			
E10			

FIRM NAME_____

SIGNATURE_____

THAMES VALLEY DISTRICT SCHOOL BOARD
2023 - GRAFFITI REMOVAL SERVICES
WORKSHEET F - PRICING

ITEM NO.	DESCRIPTION	UNIT OF MEASURE	UNIT PRICE (CAD)	COMMENT
F.1	GRAFFITI REMOVAL SERVICE COSTS			
F.1.1	Paint Over (including paint)	square foot	\$	
F.1.2	Urgent Graffiti Removal, using Paint Over, as directed by the applicable Maintenance Supervisor, Operations Supervisor or TVDSB representative. (2 hour response)	square foot	\$	
F.1.3	Soda Blasting or equivalent (including media)	square foot	\$	
F.2	Urgent Graffiti Removal, using Soda Blasting, as directed by the applicable Maintenance Supervisor, Operations Supervisor or TVDSB representative. (2 hour response)	square foot	\$	
F.3	Chemical Removal (including chemicals)	square foot	\$	
F.3.1	Urgent Graffiti Removal, using chemical, as directed by the applicable Maintenance Supervisor, Operations Supervisor or TVDSB representative. (2 hour response)	square foot	\$	

FIRM NAME_____

SIGNATURE_____

THAMES VALLEY DISTRICT SCHOOL BOARD
2023 - GRAFFITI REMOVAL SERVICES
WORKSHEET G - STAFFING

ITEM NO.	REQUIREMENT	COMMENT
G.1	STAFF:	
G.1.1	State the minimum number of experienced staff assigned to this contract.	
G.1.2	State the minimum number of experienced technicians assigned to this contract.	
G.2	TRAINING:	
G.2.1	Describe the scope and length of graffiti removal training and safety training the technicians have had (or will have had) prior to being assigned to this contract.	

FIRM NAME_____

SIGNATURE_____

ZONE 1 London South					
951 Leathorne Street					
London, ON N5Z 3M7					
Fax: 519-452-2699					
MAINTENANCE SUPERVISOR: Matthew Kaspersma, 519-452-2000, ext. 21020, m.kaspersma@tvdsb.ca					
OPERATIONS SUPERVISOR: Lisa Caughlin, 519-452-2000, ext. 21016, l.caughlin@tvdsb.ca					
ZONE ASSISTANT: Wendy Tunks, 519-452-2000, ext. 21062, w.tunks@tvdsb.ca					
School Name	School ID	Address	City	Postal Code	Phone
Arthur Ford Public School	1035	617 Viscount Road	London	N6J2Y4	519-452-8020
Arthur Stringer Public School	1040	43 Shaftsbury Avenue	London	N6C2Y5	519-452-8030
Ashley Oaks Public School	1045	121 Ashley Crescent	London	N6E3P8	519-452-8040
Byron Northview Public School	1085	1370 Commissioners Road West	London	N6K1E1	519-452-8080
Byron Somerset Public School	1090	175 Whisperwood Avenue	London	N6K4C6	519-452-8090
Byron Southwood Public School	1095	1379 Lola Street	London	N6K3R6	519-452-8100
C.C. Carrothers Public School	1100	360 Chippendale Crescent	London	N5Z3G2	519-452-8110
Cleardale Public School	1145	780 Dulaney Drive	London	N6C3W4	519-452-8140
Facility Service - Leathorne - Corporate	5010	951 Leathorne Street	London	N5Z 3M7	519-452-2425
G.A. Wheable Centre for Adult Education	3050	70 Jacqueline St	London	N5Z 3P7	519-452-2660
Glen Cairn Public School	1265	53 Frontenac Road	London	N5Z3Y5	519-452-8210
Kensal Park French Immersion Public School	1325	328 Springbank Drive	London	N6J1G5	519-452-8280
London Environmental Education Centre - Pond Mills	3140	1095 Pond View Rd	London	N5Z4K2	519-452-8880
London South Collegiate Institute	2290	371 Tecumseh Avenue	London	N6C1T4	519-452-2860
Mountsfield Public School	1425	8 Mountsfield Drive	London	N6C2S4	519-452-8400
Nicholas Wilson Public School	1440	927 Osgoode Drive	London	N6E1C9	519-452-8410
Princess Elizabeth Public School	1565	247 Thompson Road	London	N5Z2Z3	519-452-8490
Rick Hansen Public School	1575	70 Ponderosa Crescent	London	N6E2L7	519-452-8500
Saunders Secondary School	2280	941 Viscount Road	London	N6K1H5	519-452-2770
Sir George Etienne Cartier Public	1620	695 Chiddington Avenue	London	N6C2W9	519-452-8550
Sir Isaac Brock Public School	1615	80 St. Lawrence Boulevard	London	N6J2X1	519-452-8560
Summerside PS	1945	2541 Meadowgate Blvd	London	N6M 1L8	519-452-8660
Sir Wilfrid Laurier Secondary School	2170	450 Millbank Drive	London	N6C4W7	519-452-2840
Tecumseh Public School	1700	401 Tecumseh Avenue	London	N6C1T4	519-452-8600
Victoria Public School	1740	130 Wharncliffe Road South	London	N6J2K5	519-452-8640
W. Sherwood Fox Public School	1750	660 Steeplechase Drive	London	N6J3P4	519-452-8730
Westminster Secondary School	2370	230 Baseline Road West	London	N6J1W1	519-452-2900
Westmount Public School	1780	1011 Viscount Road	London	N6K1H5	519-452-8670
White Oaks Public School	1785	565 Bradley Avenue	London	N6E3Z8	519-452-8680
Wilton Grove Public School	1795	626 Osgoode Drive	London	N6E1C1	519-452-8700
Woodland Heights Public School	1800	474 Springbank Drive	London	N6J1G8	519-452-8710
Wortley Road Public School	1805	301 Wortley Road	London	N6C3R6	519-452-8720

ZONE 2 - London East					
951 Leathorne Street					
London, ON N5Z 3M7					
Fax: 519-452-2710					
MAINTENANCE SUPERVISOR: David Dotey, 519-452-2000, ext. 21015, david.dotey@tvdsb.ca					
OPERATIONS SUPERVISOR: Julie Comeau, 519-452-2000, ext. 21017, julie.comeau1@tvdsb.ca					

ZONE ASSISTANT: Alison Schott, 519-452-2000, ext. 21014, a.schott@tvdsb.ca

School Name	School ID	Address	City	Postal Code	Phone
A. B. Lucas Secondary School	2190	656 Tennent Avenue	London	N5X1L8	519-452-2600
Aberdeen Public School	1015	580 Grey Street	London	N6B1H8	519-452-8010
B. Davison Secondary School	2341	785 Trafalgar Street	London	N5Z1E6	519-452-2880
Bonaventure Meadows Public School	1070	141 Bonaventure Drive	London	N5V4S6	519-452-8060
Carrothers Field House	2070-ANX	357 Pall Mall Street	London	N5Y 2Z3	N/A
Cedar Hollow Public School	1830	1800 Cedar Hollow Boulevard	London	N5X 0K3	519-457-6059
Central Secondary School	2070	509 Waterloo Street	London	N6B2P8	519-452-2620
Chippewa Public School	1135	1035 Chippewa Drive	London	N5V2T6	519-452-8120
Clarke Road Secondary School	2080	300 Clarke Road	London	N5W5N4	519-452-2640
Ealing Public School	1180	840 Hamilton Road	London	N5Z1V5	519-452-8150
East Carling Public School	1065	814 Quebec Street	London	N5Y1X4	519-452-8050
Education Centre	5120	1250 Dundas Street	London	N6A 5L1	519-452-2000
Evelyn Harrison Public School	1245	50 Tewksbury Crescent	London	N5V2M8	519-452-8180
F.D. Roosevelt Public School	1250	560 Second Street	London	N5V2B7	519-452-8190
Fairmont Public School (Closed Site)	1255	1040 Hamilton Road	London	N5W1A6	519-452-8200
H.B. Beal Secondary School	2140	525 Dundas Street	London	N6B1W5	519-452-2700
Hillcrest Public School (Central)	1285	1231 Fuller Street	London	N5Y4P7	519-452-8220
Jeanne Sauve French Immersion Public School	1310	215 Wharncliffe Road North	London	N6H2B6	519-452-8250
John P. Robarts Public School	1315	84 Bow Street	London	N5V1B1	519-452-8270
Knollwood Park Public School	1330	70 Gammage Street	London	N5Y2B1	519-452-8290
Lester B. Pearson School for Arts	1335	795 Trafalgar Street	London	N5Z1E6	519-452-8300
Lord Elgin Public School	1355	1100 Victoria Drive	London	N5Y4E2	519-452-8310
Lord Nelson Public School	1350	1990 Royal Crescent	London	N5V1N8	519-452-8320
Lord Roberts French Immersion Public School	1360	440 Princess Avenue	London	N6B2B3	519-452-8330
Louise Arbour French Immersion Public School	1296	365 Belfield Street	London	N5Y2K3	519-452-2820
Montcalm Secondary School	2220	1350 Highbury Avenue	London	N5Y1B5	519-452-2730
Northbrae Public School	1455	335 Belfield Street	London	N5Y2K3	519-452-8420
Northridge Public School	1475	25 McLean Drive	London	N5X1Y2	519-452-8440
Old North Public School	1595	940 Waterloo Street	London	N6A3X3	519-452-8520
Prince Charles Public School	1540	1601 Wavell Street	London	N5W2C9	519-452-8470
Princess Anne French Immersion Public School	1555	191 Dawn Drive	London	N5W4W9	519-452-8480
Sir John A. Macdonald Public School	1625	1150 Landor Street	London	N5Y3W3	519-452-8570
St. George's Public School	1670	782 Waterloo Street	London	N6A3W4	519-452-8530
Stoney Creek Public School	1915	1335 Nicole Avenue	London	N5X4M7	519-850-8698
Trafalgar Public School	1715	919 Trafalgar Street	London	N5Z1G3	519-452-8610
Tweedsmuir Public School	1720	349 Tweedsmuir Avenue	London	N5W1L5	519-452-8620

ZONE 3 - East

745 Hounsfield Drive

Woodstock, ON N4S 1P6

Fax: 519-421-1489

MAINTENANCE SUPERVISOR: Chad Keller, 519-452-2000, ext. 24301, chad.keller@tvdsb.ca

OPERATIONS SUPERVISOR: Karen Pettit, 519-452-2000, ext. 24302, karen.pettit1@tvdsb.ca

ZONE ASSISTANT: Heather Aldred-Trepanier, 519-452-2000, ext. 24300, h.aldredtrepanier@tvdsb.ca

School Name	School ID	Address	City	Postal Code	Phone
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A. J. Baker Public School	1010	195910 19th Line	Kintore	N0M2C0	519-283-1098
Algonquin Public School	1030	59 Algonquin Road	Woodstock	N4T1R8	519-421-2219
Annandale Public School	1999	60 Tillson Avenue	Tillsonburg	N4G3A1	519-688-3498
Blenheim District Public School	1925	32 Wilmot Street South	Drumbo	N0J1G0	519-463-5169
Blossom Park Education Centre	3020	391 Blossom Pk. Rd.	Woodstock	N4S 7J3	519-537-0109
Central Public School	1125	410 Hunter Street	Woodstock	N4S4G4	519-537-5362
College Avenue Secondary School	2090	700 College Avenue	Woodstock	N4S2C8	519-539-0020
East Oxford Central Public School	1190	505767 Old Stage Rd	Woodstock	N4S7V8	519-467-5243
Eastdale Public School	1195	65 Aileen Drive	Woodstock	N4S4A2	519-537-2652
Emily Stowe Public School	1940	1 Jerdon St	Norwich	N0J 1J0	519-468-0201
Facility Services - Zone 3 East	5325	745 Hounsfield	Woodstock	N4S 1P6	519-537-2733
Glendale High School	2130	37 Glendale Drive	Tillsonburg	N4G1J6	519-842-4207
Harrisfield Public School	1270	2 Caffyn Street	Ingersoll	N5C3M8	519-845-1600
Hickson Central Public School	1275	161 Loveys Street	Hickson	N0J1L0	519-462-2415
Huron Park Secondary School	2150	900 Cromwell Street	Woodstock	N4S5B5	519-537-2347
Ingersoll District Collegiate Institute	2160	37 Alma Street	Ingersoll	N5C1N1	519-485-1200
Innerkip Central Public School	1300	180 Coleman Street	Innerkip	N0J1M0	519-469-3435
Laurie Hawkins Public School	1930	156 Innes Street	Ingersoll	N5C2R8	519-485-5626
Northdale Public School (East)	1470	290 Victoria Street North	Woodstock	N4S6W5	519-537-5761
Oliver Stephens Public School	1485	164 Fyfe Avenue	Woodstock	N4S3S6	519-539-2068
Plattsville and District Public School	1520	112 Mill Street East	Plattsville	N0J1S0	519-684-7436
Roch Carrier French Immersion Public School	1281	840 Sloane Street	Woodstock	N4S7V3	519-537-2642
Royal Roads Public School	1550	210 King Street East	Ingersoll	N5C1L8	519-485-4849
South Ridge Public School	1635	391 Quarter Line Road, R.R. #7	Tillsonburg	N4G4H1	519-842-7319
Southside Public School	1645	360 Albert Street	Woodstock	N4S2L4	519-539-1131
Springbank Public School	1660	1060 Sprucedale Road	Woodstock	N4S4Z9	519-539-7140
Tavistock Public School	1695	79 Maria Street	Tavistock	N0B2R0	519-655-2350
Thamesford Public School	1705	130 McCarty Street	Thamesford	N0M2M0	519-285-2043
Westfield Public School	1820	102 Dereham Drive	Tillsonburg	N4G 5L8	519-842-2461
Winchester Street Public School	1155	110 Winchester Street	Woodstock	N4S7K6	519-537-3543
Woodstock Collegiate Institute	2390	35 Riddell Street	Woodstock	N4S6L9	519-537-1050
Zorra Highland Park Public School	1810	County Road 6, R.R. #1	Embro	N0J1J0	519-475-4121

ZONE 4 - South

259 Edward Street

St. Thomas, ON N5P 4A9

Fax: 519-633-3851

MAINTENANCE SUPERVISOR: Steve Wright, 519-452-2000, ext. 44801, steve.wright@tvdsb.caOPERATIONS SUPERVISOR: Jason Van Niekerk, 519-452-2000, ext. 44802, j.vanniekerk@tvdsb.caZONE ASSISTANT: Anastasia Witlox-Palmer, 519-452-2000, ext. 44800, a.witlox-palmer@tvdsb.ca

School Name	School ID	Address	City	Postal Code	Phone
Aldborough Public School	1025	11443 Furnival Road, R.R. #3	Rodney	N0L2C0	519-785-0811
Arthur Voaden Secondary School	2030	41 Flora Street	St. Thomas	N5P2X5	519-631-3770
Balaclava Street Adult Education Centre (Closed site)	3010	20 Balaclava Street	St. Thomas	N5P3C2	519-631-0231
Caradoc Public School	1105	714 Bowan Street East, Box 244	Mount Brydges	N0L1W0	519-264-1630
Central Elgin Collegiate Institute	2060	201 Chestnut Street	St. Thomas	N5R2B5	519-631-4460
Davenport Public School	1160	80 Rutherford Avenue	Aylmer	N5H2N8	519-773-9216

Delaware Central Public School	1165	14 Osborne St, Box 36	Delaware	N0L1E0	519-652-5371
Dunwich-Dutton Public School	1175	239 Miller Road, Box 40	Dutton	N0L1J0	519-762-2419
East Elgin Secondary School	2100	362 Talbot Street West	Aylmer	N5H1K6	519-773-3174
Ekcoe Central Public School	1205	3719 Parkhouse Drive, R.R. #3	Glencoe	N0L1M0	519-287-3330
Elgin Court Public School	1215	254 First Avenue	St. Thomas	N5R4P5	519-631-7118
Éva Circé Côté French Immersion Public School	1656	45885 Sparta Line, Box 60	Sparta	N0L2H0	519-775-2541
Facility Services - Zone 4 South	5310	259 Edward Street	St. Thomas	N5P 4A9	519-633-0087
Forest Park Public School	1260	295 Forest Avenue	St. Thomas	N5R2K5	519-631-3563
Glencoe District High School	2120	3581 Concession Drive, Box 370	Glencoe	N0L1M0	519-287-3310
John Wise Public School	1905	100 Parkside Drive	St. Thomas	N5R 3T9	519-633-1611
June Rose Callwood Public School	1200	84 Edward Street	St. Thomas	N5P1Y7	519-631-5010
Kettle Creek Public School (Port Stanley)	1535	350 Carlow Road, Box 490	Port Stanley	N5L1B6	519-782-3983
Lambeth Public School	1005	6820 Duffield Street (Lambeth)	London	N6P1A4	519-652-2050
Locke's Public School	1345	20 South Edgeware Road	St. Thomas	N5P2H2	519-631-8890
McGregor Public School	1405	204 John Street South	Aylmer	N5H2C8	519-773-3362
Mitchell Hepburn Public School	1900	95 Raven Avenue	St. Thomas	N5R5K8	519-631-3370
Mosa Central Public School	1420	22741 Pratt Siding Road, R.R. #1	Glencoe	N0L1M0	519-693-4691
New Sarum Public School	1435	9473 Belmont Road, R.R. #3	St. Thomas	N5P3S7	519-773-5185
Parkside Collegiate Institute	2260	241 Sunset Drive	St. Thomas	N5R3C2	519-633-0090
Pierre Elliott Trudeau F.I. P.S.	1290	112 Churchill Crescent	St. Thomas	N5R1R1	519-631-7820
Port Burwell Public School	1530	30 Strachan, Box 209	Port Burwell	N0J1T0	519-874-4558
South Dorchester Public School	1630	48614 Crossley-Hunter Sideroad, R.R. #1	Belmont	N0L1B0	519-765-4090
Southwold Public School	1650	39261 Fingal Line, R.R. #1	St. Thomas	N5P3S5	519-631-5997
Springfield Public School	1665	51336 Ron McNeil Line	Springfield	N0L2J0	519-765-4162
Straffordville Public School	1680	9188 Plank Road	Straffordville	N0J1Y0	519-866-3021
Summers' Corners Public School	1685	50576 Talbot Line, R.R. #1	Aylmer	N5H2R1	519-773-8106
West Elgin Secondary School	2360	139 Graham Street	West Lorne	N0L2P0	519-768-1350
West Elgin Senior Public School	1760	139 Graham Road, Box 280	West Lorne	N0L2P0	519-768-1350
Westminster Central Public School (Closed Site)	1775	2835 Westminster Drive	London	N6N1L7	519-452-8660

ZONE 5 - West

14766 Medway Road

Arva, ON N0M 1C0

Fax: 519-660-4656

MAINTENANCE SUPERVISOR: Dan Kendall, 519-452-2000, ext. 25002, d.kendall@tvdsb.ca

OPERATIONS SUPERVISOR: Frederick Sam, 519-452-2000, ext. 25003, f.sam@tvdsb.ca

ZONE ASSISTANT: Katia De Teves, 519-452-2000, ext. 25000, k.deteves@tvdsb.ca

School Name	School ID	Address	City	Postal Code	Phone
Adelaide - W. G. MacDonald Public School	1020	29059 School Road, R.R. #5	Strathroy	N7G3H6	519-247-3369
Caradoc North Public School	1115	8041 Scotchmere Drive, R.R. #1	Strathroy	N7G3H3	519-245-2085
Centennial Central Public School	1120	14774 Medway Road, R.R. #1	Arva	N0M1C0	519-660-8193
Clara Brenton Public School	1140	1025 St. Croix Avenue	London	N6H3X8	519-452-8130
Eagle Heights Public School	1505	284 Oxford Street West	London	N6H1S9	519-452-8460
East Williams Memorial Public School	1185	4441 Queen Street, R.R. #1	Ailsa Craig	N0M1A0	519-232-4505
Emily Carr Public School	1230	44 Hawthorne Road	London	N6G2H5	519-452-8160
Facility Services - Zone 5 West	5320	14774 Medway Road, R.R. #1	Arva	N0M1C0	519-660-4946
J.S. Buchanan French Immersion Public School	1641	248 Keefer Street	Strathroy	N7G1E2	519-245-0473

Jack Chambers Public School	1305	1650 Hastings Drive	London	N5X3E3	519-452-8240
John Dearness Public School	1320	555 Sanatorium Road	London	N6H3W6	519-452-8260
Lord Dorchester Secondary School	2180	61 Queen Street	Dorchester	N0L1G0	519-268-7351
Mary Wright Public School	1935	213 Carroll Street West	Strathroy	N7G 1B1	519-245-2044
Masonville Public School	1400	25 Hillview Boulevard	London	N6G3A7	519-452-8390
McGillivray Central Public School	1410	34714 Creamery Road, R.R. #3	Ailsa Craig	N0M1A0	519-293-3342
Medway High School	2210	14405 Medway Road	Arva	N0M1C0	519-660-8418
North Meadows Public School	1450	82 Middlesex Drive	Strathroy	N7G4G5	519-245-7373
North Middlesex District High School	2230	100 Main Street, Box 610	Parkhill	N0M2K0	519-294-1128
Northdale Central Public School	1460	3860 Catherine Street	Dorchester	N0L1G0	519-268-7862
Oakridge Secondary School	2250	1040 Oxford Street West	London	N6H1V4	519-452-2750
Orchard Park Public School	1490	50 Wychwood Park	London	N6G1R6	519-452-8450
Oxbow Public School	1500	13624 Ilderton Road, R.R. #3	Ilderton	N0M2A0	519-666-0310
Parkhill-West Williams Public School	1510	204 McLeod Street, Box 488	Parkhill	N0M2K0	519-294-1117
Parkview Public School	1515	10008 Oxbow Drive	Komoka	N0L1R0	519-657-3868
River Heights Public School	1580	4269 Hamilton Road	Dorchester	N0L1G3	519-268-7884
Riverside Public School	1585	550 Pinetree Drive	London	N6H3N1	519-452-8510
Sir Arthur Currie Public School	1825	2435 Buroak Drive	London	N6G 0L5	519-472-5286
Sir Frederick Banting Annex	3070	127 Sherwood Forest Square	London	N6G 2C3	519-452-2800
Sir Frederick Banting Secondary School	2040	125 Sherwood Forest Square	London	N6G2C3	519-452-2800
Stoneybrook Public School	1675	1460 Stoneybrook Crescent	London	N5X1C4	519-452-8590
Strathroy Adult Learning Centre	3030	51 Front St. E.	Strathroy	N7G 1Y5	519-850-8698
Strathroy District Collegiate Institute	2320	361 Second Street	Strathroy	N7G4J8	519-245-2680 **SEE BELOW**
University Heights Public School	1725	27 Ford Crescent	London	N6G1H8	519-452-8630
Valleyview Public School	1730	10339 Ilderton Road, R.R. #2	Ilderton	N0M2A0	519-666-1417
West Nissouri Public School	1920	37 Elliott Trail	Thorndale	N0M2P0	519-461-9575
West Oaks French Immersion Public School	1766	1050 Plantation Road	London	N6H2Y5	519-452-8650
Wilberforce Public School	1910	340 Beech Street	Lucan	N0M 2J0	519-227-2185
Wilfrid Jury Public School	1790	950 Lawson Road	London	N6G3M2	519-452-8690
**SDCI and Holy Cross Catholic S.S. ONLY - 361 Second Street, Strathroy, ON, N7G 4J8					
Note: Separate billing required for S.D.C.I./Holy Cross facility only					